

Liberty Tech Board Meeting
Monday, August 12, 2019

Board members in attendance: Mike Boylan, Kenneth Hamner, Andrea Ferguson, Eric Ochsner, Tony Tringale, Esther Goss

Board members absent: Todd Levin

Guests - Melissa King, Celeste McGee, Tyler Willis

Called to order: 7:05 a.m., Eric makes motion, Kenneth seconds, approved unanimously

PTO Update - Celeste

162 paid admissions - \$500

Next meeting, Sept. 3, 8 a.m. - fall festival meeting directly afterwards (Nov. 2 - fall festival)

Sept. 6, Chick fil A Friday - \$3 each drinks for \$1.

Book Fair Sept. 9-13

Principal's Report - Melissa

Attendance down a bit - lot of kids miss first few weeks, just under goal.

(Eric asks if it is line with other years - will check)

Milestones results looked really good - Level 2 (developing) outperformed state 14 of 16 categories, Level 3 and above, outperformed 12 of 16 categories

Financially - finished quite strong, Esther will check numbers before auditor.

(Tyler asks about tracking DonorsChoose - Andrea says bookkeeper is tracking those). Will delineate it on future dashboards.

Connect programs - after school - 20 per day, morning care 3-5 per day, fitness club - 68-70, had to turn kids away, K-2nd grade is majority (M-Th), Running club (Wed), 3-8 (Tu-Fri).

(Eric asks about PE - Tyler says from teacher standpoint 180 difference, they are teaching our core values, kids love it. Melissa seeing more participation, more coach involvement) Alan from Connect wants to incorporate Health, especially for older kids. Alan wants to run our athletic program and play Landmark, Heritage, Coweta Charter, etc. keeps them in the area. Track and volleyball in fall, basketbal and swimming in winter, ultimate frisbee and soccer in spring.

Server room struggling, room is overheating, put AC unit in there - will be costly - Fayette County will give us an estimate. (Esther says to check with HVAC vendors in Brooks).

School lunch - some issues with preferred meals - all time low for ordering - roughly 70 a day (last year was 120). Looking at vendors possibly. Think the problem is price and quality. Looking at what Odyssey Charter is doing. Pay through an app. School not involved. Early stages. We are the only school currently using Preferred Meals - there are issues.

Grand Canyon trip and Paris trip - Tyler Willis

Paris 2020 - \$2995 - airfare, food, hotel, tour guide, admissions, itinerary approved by Stewart last year. Upper school only. Andrea reiterates that school policy is parents must pay for insurance.

Grand Canyon - \$2,438 - aligns with Grades 5-8 standards - social study content - 3 national park tours as well as Grand Canyon itself. Night guard included. Hotel provides breakfast, tour provides lunch. 10:1 ratio gets adult chaperone from free. Insurance - \$99 (Teachers get 45 hours of professional credit, students enter contest 5-7 minute video about what they learn on tour). We have 17 people already beginning to pay.

Tours are over spring break 2020

Eric makes motion to approve trips, Andrea seconds, approved unanimously.

Academic Committee - Eric

Starting pre-evaluation this month for Mrs. King

Development Committee - Andrea

Golf tournament date change to Oct. 5 - challenge board to get team or hole sponsor.

Abby's closet - Kenneth talking with Ms. McElvey, looking into data and will get back to us to determine if there is enough demand. Abby's Closet offers free school supplies - any student can have them. -

Mandated reporter training renewal - Get it done as soon as possible. (Eric asks Andrea to keep an eye on it)

Finance Committee - Esther

Reached out to auditor - will look at anything before it goes out and audit starts

Will look at this one very closely as it is end of FY

Esther has been added to bank account

Governance - Kenneth

Pre-K - Bright from the Start requirements - application process needs to be done - big factor is this is lottery funded program - they grant licenses based on need. 10-mile radius - currently 12 Pre-K programs - some full, some not. We'll have better idea of need within a month or so.

Biggest updates - have better understanding of next steps - application open for three weeks (Nov., Dec. or January) - we're checking every Monday so we don't miss it. (fence not required before applying, no mandatory training for Mrs. King), questions on application are philosophical - there are three that we can divvy up (pop. of 4 year olds in area, (our obvious population is siblings of that age), how other pre-ks are staffed at capacity, how many people may apply for 22 spots).

There are rules and regulations we need to be familiar with.

Looking at fence companies if we still want to build.

Esther states that dates announced for governance training - Nov. in Callaway Gardens and Feb. in Athens. Mileage and hotel reimbursed.

Andrea and Mike Boylan will work on call for board members for newspapers.

Items requiring a vote

Eric makes motion to approve July minutes, second - Esther, motion passes unanimously.

Approval of policy updates for nutrition and health

(Mrs. King has questions/requested changes - P. 27 - 4.1 Mealtimes and scheduling - 11 a.m. and 1 p.m. but lunch starts at 10:30 a.m., p. 29 - Under foods - at least two fruits and one non-fried vegetable item offered - but that's only if we sell individual items - which we do not. Illness and Injury at school - p. 34 - does not say we have a school nurse in policy - our interpretation is if your child is sick, they must go home. We do not have an infirmary. We should add "school nurse" will act in best interest.

Eric asks about record retention around school lunch - board voted for option 1 - will make the changes and post. Option 1 - Food service records will be held for five years provided applicable audits have been performed.

Eric makes motion approve policy manual as amended and with retention policy read by Andrea, approved unanimously.

Eric makes motion to adjourn to executive session - 8:07 p.m., second Tony, approved unanimously

Eric makes motion to amend admission policy to clarify that if information is falsified, it is grounds for immediate dismissal, Kenneth second, approved unanimously

Motion to adjourn - 8:41 p.m. - approved unanimously.