

Liberty Tech Charter School

119 Price Road, Brooks, GA 30205

www.libertytechcharter.com

770-461-0005

"We are Mavericks, facing the future with the goal of changing the world."

Draft: 07/27/21

Approved:

Board Meeting Minutes

Date and Time

Tuesday, July 27 at 7:00 PM

Location

Conference call line: **Zoom link:**

<https://zoom.us/j/99593704329?pwd=WSswTVVLeEk5WE13OVk2cFpaWGO2dz09> Meeting ID:

99593704329. In accordance with Georgia's open meetings requirement, a notice of this meeting has been posted on the school website and the school newsletter. The reason for this meeting being a teleconference was due to the COVID19 safety precautions.

Directors Present

Kristi H, Kenny, H, Vimal P, Eric W, Heather A, LaShonda S

Directors Absent

Lauren C, Jametria F (joined at 7:35pm)

Ex-Officio Members Present

None

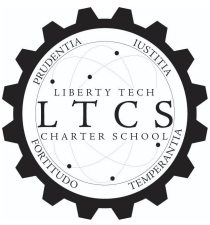
Non-Voting Members Present

Melissa King

Others Present

Michelle Hamner, Jenn

Teachers & Staff: *Christy Porteous, Maunda Lott, Jodi Smith, and* others were identified by user ID or phone number only on the online recording so names could not be determined.



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I. Opening Items

A. Welcome/Record Attendance

B. Call the Meeting to Order

Kenny Hamner called the regular Board meeting of the Board of Directors of Liberty Tech Charter School to order on Monday, July 28, at 7:00 PM

Zoom conference call noted above. Kristi H seconded the motion. Vote: Yea:6, Nay: 0, Absent:2. Motion passed.

Roll Call

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent

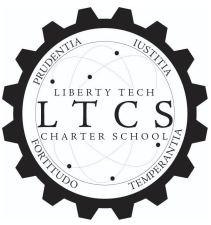
C. Approve Minutes

June 27th minutes – Kenny Hamner motioned that we approve the June 27th minutes be approved as written. Vimal P seconded the motion. Vote: Yea:6, Nay: 0 Absent: 2. Motion passed.

Roll Call

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent

D. Approve Agenda



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Kenny Hamner motioned that the July 27, 2021 agenda be approved.

Kristi H seconded the motion. All were in agreement. Vote: Yea: 6, Nay: 0, Absent:2. Motion passed.

Roll Call

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent

E. Public Comment

Kenny opened the meeting for Public comment. Krisit acknowledged that no budget or public comment was received via the Board email address prior to the meeting.

II. Discussion Items

A. PTO Report - Melissa King

Back to School Cookout - Huge Success 320 hotdogs - out by 12:40. Playground was a huge hit. Great staff support, 2 board members - Mr. Patel and Ms. Floyd

Still need interest for positions.

B. Principals Report

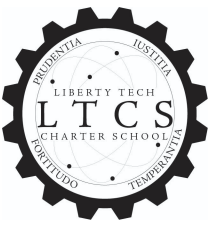
Christy P. - Staff Liaison for the 2021-2022 school year

Dashboard data:

Enrollment 423

Waitlist - 79

Staff Update: Michelle DeMarcus - 5th grade math and science - Long Term Sub
Hiring for Part time Speech Therapist and 5th Grade Math & Science Teacher



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D. Financial sustainability (May):

Budget/Actual

State Revenue

\$349,861.00/\$371,234.00

Supplemental Revenue

\$0/\$1,383.00

Total Revenue

\$357,367.00/\$372,617.00

Expenses

\$415,148.00/\$425,521.00

Fund Balance

(\$57,781.00)/ (\$52,904.00)

Cash Balance

\$2,664,539.00

Fundraising/Contributions: \$320.00 (FY 21 YTD: \$5,436.53)

Reopening Plan - Has not changed as of yet. School health specialist has a meeting on Wed

Jul 28, 2021

What changes do you foresee? - Kenny

Unvaccinated staff or students encouraged to wear a mask. Seating chart for contact tracing.

What would make us change our policy - Kenny

DPH Guidelines would tell us what to do - we have to report everything to them. We will follow them again this year.

Please keep the board updated with any changes - Kenny

Do we have an escalation plan that needs to be reviewed or do we need to have one? - Vimal

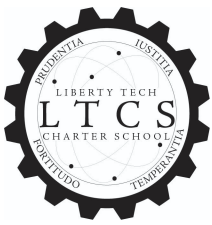
We can easily put in the prevention plan from last year - Infinite campus message all contact emails/numbers.

Vimal - We need to have a very clear and concise message.

III. Committee Updates

Academic Committee: Kristi H.

- LKES Review/Updates
 - LaShonda Storr - July training
 - Krisit - Oct Training



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- Krisit attended the pre-planning staff meeting
 - very positive
 - staff enjoyed the video
- Kristi will send out a sign up sheet for staff meeting - first tuesday of the month
- Need to schedule visits with teachers and classrooms
- Staff Surveys
 - Staff use key cards to sign in

Governance Committee: Vimal Patel

Heather motioned that Michelle Hamner is a board member.

Vimal seconded the motion. All were in agreement. Vote: Yea: 5, Nay: 0, Absent:2, Abstain: 1.
Motion passed.

K. Hamner	Abstane
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent

Board chair - Lauren Conway

Vice Chair - Viaml Patel

Finance Chair/Treasurer - Eric Walker* Interim

Academic Chair - Kristi Hardeman

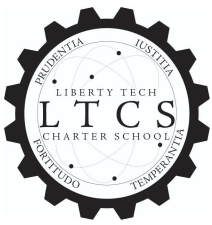
Development Chair - Jametria Floyd

Secretary - Michelle Hamner

Michelle motioned that Michelle Hamner is a board member.

Vimal seconded the motion. All were in agreement. Vote: Yea: 7, Nay: 0, Absent:2 Motion passed.

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent



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K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent
M. Hamener	Aye

Intake Process and One person interested
Finance and Legal background is what we are looking for.

CPS Score - how to track
School policy - BCSA/State Charter School - getting quotes
Long Term tasks - PreK review/subcommittee for 2022-2023

Development Committee: Jametria

She did not make it on due to weather.
Comments from Jametria's email on 7.29.21

Due to bad weather in Henry County, I was unable to login into the meeting almost until the end of the meeting. I am providing updates from the development committee.

1. Strategic Planning- Next month I will be sending out an email with a copy of the old strategic plan and school improvement plan to each committee (Each committee department will add information if needed, change information if needed) to update the Strategic Plan. A separate email with specific details will be sent out next week sometime.

2. Fundraiser- (Lauren Conway) is heading this- Golf Tournament in the (Spring) and silent auction- (Christmas) Further information coming soon.

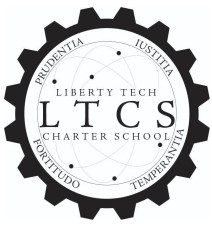
3. Chick-fil-A Leadership- received an email that Chick-Fil-a Leadership decided that spirit night will be primarily a drive-thru for Fall & Spring from 5:00 -7:00 p.m.

Dates:

Tuesday, August 17th - 5:00pm - 7:00pm
Tuesday, September 21st - 5:00pm - 7:00pm
Tuesday, October 19th - 5:00pm - 7:00pm
Tuesday, February 8th - 5:00pm - 7:00pm
Tuesday, March 8th - 5:00pm - 7:00pm
Tuesday, April 19th - 5:00pm - 7:00pm

Finance Committee: Eric Walker

- New Meeting - 3rd Wednesday of 8:45am
- No changes to the budget
- Playground did not go over budget
- Remove Ester Goss from checking account



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- Add Eric Walker, Treasurer/Finance Committee Chair and Lauren Conway, Chair to be the signers for the account

Kenny motions to vote Eric Walker and Lauren Conway to sign checks on behalf of Liberty Tech Charter School

Eric seconds motion

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Absent
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent
M. Hamener	Aye

IV. Executive Session: Kenny H inquired on the need for Executive session. No questions/situations up for discussion in an Executive Session.

V. Key Action Items

- In Person or Virtual meeting - Wait for information from Veronica. Table discussion until next month's meeting.

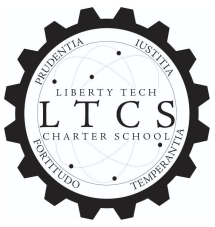
VII. Adjourn Meeting

Kenny H made a motion to adjourn the meeting. Vimal seconded the motion. The board VOTED unanimously to approve the motion. Vote: Yea: 7, Nay: 0 Absent: 1. Motion passed.

Roll Call

K. Hamner	Aye
V. Patel	Aye
L. Storr	Aye
J. Floyd	Aye
K. Hardeman	Aye
E. Walker	Aye
H. Ambrosi	Aye
L. Conway	Absent
M. Hamener	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50PM



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Online meeting link: due to the meeting being conducted online each meeting has been recorded. The recording for this meeting can be found at <https://bit.ly/3xdxzSX>

Respectfully Submitted,

Lauren Conway
Secretary