**LTCS Governance Committee Agenda**

April 23, 2021

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order - 8:00pm** | *Attendees: Vimal Patel* |
| **Board Recruitment**   * Size of Board   + Goal = 12   + Current = 11 * Candidates = 2   + Dr. Wayne Stone   + Lauren Conway * Priority Professions   + Finance (priority)   + Lawyer | * *Candidates*   + *Dr. Wayne Stone – in-take still in progress*   + *Lauren Conway -- Vote anticipated on 4/26 board call* |
| **Onboarding new members (VIMAL)**   * Formally establish “Board Mentor” system (VIMAL) * Developing path for executive committee | * *Formally establish “Board Mentor” system (VIMAL)*   + *Updated/Review board contact list for any recent changes.* * *Developing path for executive committee – reviewing how to initiate and bring up in April ’21 board meeting* |
| **Surety Bond (KENNETH)**   * Last step from renewing the charter | * *Next Board Meeting Vote* |
| **CPF Score (VIMAL)**   * Discuss who can support deployment * Review vision, value and discuss how we can potentially rollout | * *Discuss who can support deployment – TBD* * *Reviewed vision, value and discuss how we can potentially rollout – Discussed Academics, Finance and Governance Committee should report out during committee updates to distribute workload*   + *Discussed having attendance tracked, need to bring up in the next monthly board meeting* |
| **SCSC Required Training For Board 2020-2021 (VIMAL) *–***   * All members on the board prior to April 13th must complete training * All 2020-2021 board members should continue to complete self-guided sessions by June * Maintain verification of your participation in trainings. You must have a certificate of completion/participation issued by an approved training provider and a syllabus for the alternate training you received. * Let Governance know if you complete a session so it can be recorded | * *Continue to report on monthly board meeting, use mentor system and frequent communication to ensure progress.* * *Confirm if Lauren or Dr. Stone attended April 13th training – confirm not required as they would potentially join after April 13th.* |
| **Updating Policies**   * Determine how we can divide and approach the updates / inquire on purchasing * Update language to remove HS references | * *Confirm with Khina S if she can lead* |
| **Ongoing Tasks**   * Load missing agendas & minutes from past | * *Loopback with Finance/Development Committee on agendas & minutes* * *Next steps: review this new format and deploy moving forward to ease uploading and keeping meeting agenda/notes* |
| **Additional Discussion**   * Discuss if the current boarding meeting time works for committee | * *Need to discuss based on current Governance Committee members/feedback* |
| **Long-Term Board Tasks**   * Pre-K for 2022/2023 * Initiate long-term building for school | * *Pre-K 2022/23 - Lauren C showed interest* * *Long-term building – new board committee in Summer 2021 – consider have a sub-committee to investigate options. Near-term and long-term* |
| **Meeting Adjourn - 9:00pm** | *8:15pm* |