



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

## Monthly Board Meeting Minutes January 24, 2022 | 7:00 PM

**In attendance:** Ashley Busby, Vimal Patel, Michelle Hamner, Lauren Conway, Eric Walker, Melissa King, Neka Haywood, LaShonda Storr

**Absent:** N/A

**Record Attendance** - Attendance was recorded. A quorum was present.

**Call to Order** - Chair Lauren Conway called the meeting to order at 7:00 PM.

**Approve December Meeting Minutes** - The board reviewed the December minutes. A motion to accept the minutes was made by Vimal P. and seconded by Eric W. The minutes were approved.

**Approve the January Meeting Agenda** - The board reviewed the January meeting agenda. A motion to approve the agenda was made by Vimal P., and seconded by Eric W. The agenda was approved.

**Public Comment** - No comments received. Mrs. Porteous–teacher liaison–thanked the board for drainage repairs to the playground.

**PTO Update** - No update from PTO.

### **Superintendent Report -**

- December Dashboard - Enrollment at the end of December was 395 students. 23 withdrawals to date (+5 over previous cumulative number). Gifted testing is taking place this month. Attendance goal was not met for December (92.95%).
- December Financial Report -
- December Financial Measurement -
- Winter i-Ready and MAP Data - Mrs. King reviewed winter assessments data for i-Ready (K-5) and MAP (6-8). Data has been reviewed with all teachers by the leadership team to identify action areas and areas for growth. Mrs. Lozano (learning lab) will begin scheduled time with each grade level moving forward. A 3rd-5th teacher's assistant has been hired to work with 3rd-5th grade students.
- Personnel Update - Staff retention is lower than previous years, driven by national trends in educator staff changes. Mrs. King discussed personnel changes for the current month.

**Academic Committee Report** - Michelle H. encouraged everyone to share school lottery information.

LaShonda Storr will be taking on the Chair position for the Academic Committee moving forward. The February meeting will be moved to February 24.

**Governance Committee Report** - Vimal P. discussed board recruitment efforts. Reminder to board members to complete your annual training requirements. The Pre-K subcommittee is moving forward on a 2022-23 application to apply for a Pre-K program at LTCS.

**Development Committee Report** - Lauren C. updated that the Maverick Fund has raised \$544.40 from 30 donors. The PTO and Development Committee are co-planning a Fun Run fundraiser for April 15 (date tentative). Committee Chairs will be contacted to assist with the Strategic Plan.

**Finance Committee Report** - Eric W. reviewed the FY22 financial measurement. There is a budget surplus, but no budget amendment is needed at this point. The Enrollment Variance is the only area that is not categorized as “meets” for the CPF tracker.

**Action Item Review** - None.

**Adjournment** - Lauren C. adjourned the meeting at 8:00 PM.

*Minutes prepared and submitted by Michelle Hamner, Secretary, 1/24/2022*