



Liberty Tech Charter School
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting Minutes
May 23, 2022 | 7:00 PM

- **MISSION** - The mission of Liberty Tech is to educate students with a project-based learning environment utilizing STEAM & classical methodologies.
 - **VISION** - Develop individuals who are knowledgeable, wise, and virtuous and will positively impact the world around them.
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Note: The meeting was held virtually via Zoom with no in-person option due to internet and power issues at the school due to storms. Notice was given to the community during the day as soon as the school was aware of the issues.

In Attendance: Michelle Hamner, Lauren Conway, Vimal Patel, Ashley Busby, Neka Haywood, Mrs. King (Principal/Superintendent)

Not Attending: LaShonda Storr, Eric Walker

Record Attendance: Michelle H. recorded attendance. A quorum was present.

Call the Meeting to Order: Lauren C. called the meeting to order at 7:02 PM.

Approve April Meeting Minutes: Lauren C. reviewed the April meeting minutes. Vimal P. made a motion to approve the April minutes, Ashley B. seconded. The April meeting minutes were approved unanimously.

Approve May Meeting Agenda: Lauren C. asked for any comments on the May board meeting agenda. Vimal P. asked to add an item to the Governance Committee Report section to discuss and vote on the format (Zoom, in-person, or hybrid) of the summer board meetings. Vimal P. made a motion to approve the amended agenda, Ashley B. seconded. The amended agenda was approved unanimously.

Public Comment: Michelle H. reported that no public comments were received.

PTO Update: A representative from PTO was not present. Mrs. King provided an update. There are PTO positions open for the 2022-23 school year. PTO is accepting nominations, interested parties should email PTO to express their interest.

Superintendent Report - Mrs. King provided the report.

- April Dashboard - Mrs. King reported that there was no change in enrollment or withdrawals in April. Attendance did not meet the daily average rate of 95%. The school is seeing more illness than previously.
- April Financial Report - As of April 30, around 81% of the budget has been spent, and the school is on track to spend the allocated amount by June 30.
- FY22 Financial Measurement - Under Quarter 3, the efficiency margin was categorized as “approaching” because of no grant draw-downs, but the school is on track to “meet” the goal.
- Asynchronous Learning Days for 22-23 - There will be no asynchronous learning days.
- Spring Break 2023 Presentation by Lynn Murphy (Requires a board vote) - Mrs. Murphy presented the Spring Break 2023 international trip to Italy: Florence and Rome from April 1-8, 2023 with Explorica. Two previous international trips have been held previously. Michelle H. made a motion to approve the international trip, Vimal P. seconded. The trip was approved unanimously.
- Proposal to Purchase Chromebooks (Requires a board vote) - Mrs. King presented a proposal to purchase 55 Dell Chromebooks for students to phase out older units. Some staff also need Chromebooks with larger screens, and Mrs. King proposed that 65 staff Dell Chromebooks would be ordered. The staff Chromebooks that are being replaced would be put into student use. Mrs. King reviewed estimates from three vendors: Dell, Vivacity, and an Amazon “cart” quote. Neka H. asked for more information about the Dell Chromebook warranty. Mrs. King requested approval to spend \$60,022.55 to purchase 120 Dell Chromebooks, which would be spent out of the FY 2021-22 budget. Vimal P. made a motion to approve the purchase; Ashley B seconded. The purchase of the Dell Chromebooks was approved unanimously.

Academic Committee Report - Mrs. King provided the committee report.

- At the next committee meeting, the committee will be able to review Milestones testing data.
- Curriculum Subcommittee - Before the next committee meeting, the policy will be drafted for review, and then presented to the Governance Committee for their review, before it is taken to the full board for review.

Governance Committee Report - Vimal P. provided the report.

- Recruitment - There are currently 3 prospective board member candidates.
- 2022-23 Officers - Officer and committee chair nominations for the board are now being accepted. Let the Governance Committee know of your interest in serving as officers or committee chairs.
- Summer Meeting Schedule - Vimal P. presented a proposal to hold the June, July, and August board meetings as virtual meetings via Zoom. The June meeting will need to be re-advertised as virtual only (no in person). Michelle H. will check to make sure that is possible. Ashley B. made a motion to meet virtually in June, July, and August if we are able to re-advertise the June meeting posting, and if we are unable to edit the advertisement for the June meeting, the June meeting will be held hybrid. Lauren C. seconded. The motion passed unanimously.

Development Committee Report - Lauren C. provided the report.

- Maverick Fund - Raised \$976.27 YTD.
- Strategic Plan - Lauren C. asked for comment on the draft Strategic Plan. Vimal P. made a motion to approve the Strategic Plan for the coming year. Ashley B. seconded. The Strategic Plan was approved unanimously.

Finance Committee Report: - Mrs. King provided the report.

- FY23 Proposed Budget Review - Mrs. King reviewed the FY23 proposed budget during the 2nd public budget hearing. The budget includes the ESSER III grant funds and a State pay raise for certain

personnel signed by Governor Kemp.

- Public Comment (Budget) - Michelle H. invited public comment on the proposed budget. No public comments were received.

Action Item Review - Lauren C. reviewed the Action Items from the meeting.

- Michelle will check to see if the June board meeting announcement can be changed in the newspaper ad.
- Mrs. King will send details about the Dell Chromebook warranty.
- Mrs. King shouted out the staff - LTCS had the highest number of teachers nominated for the SCSC Shining Star awards this year. Six staff will be recognized soon.

Adjournment: Lauren C. asked for any additional business. None was received. Vimal P. made a motion to adjourn; Ashley B. seconded. The motion was unanimously approved. Lauren C. adjourned at 8:04 PM.

Minutes prepared and submitted by Michelle Hamner, Secretary, on May 24, 2022.