| Liberty Tech Charter School 119 Price Rd., Brooks, GA 30205  Monthly Board Meeting Minutes  June 19, 2023 | 7:00 PM |
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| In attendance: Vimal Patel, Vice-Chair; Ashley Busby, Member; Eric Walker, CFO/Treasurer; Jeremy Tuck, member; Robert Varghese, member.  Absent: Lauren Conway, Neka Haywood.  Record attendance: Ashley Busby recorded attendance. A quorum was present.  Call the Meeting to Order: Vimal called meeting to order at 7:01 PM. |
| Vimal reviewed the May meeting minutes.  VOTE: Robert made a motion to approve May’s minutes, Eric seconded the motion. The agenda was approved unanimously.  Vimal reviewed the June’s agenda and asked for any comments or edits. Vote for Todd Levin to board was omitted.  VOTE: Eric made a motion to approve the June’s agenda; Robert seconded. The June agenda was approved unanimously. |
| Public Comment (General Public Comment): None |
| Mrs. King delivered June’s Superintendent’s Report.   * Enrollment 416 K-8; 22 for pre-K * 25 total withdrawals for this year (lowest we’ve had in several years) * No changes in gifted numbers. Seven in program are moving to high school. * EIP decreased by 1; 504 increased by 1 * 90,97% attendance rate – we saw a great deal of flu, covid and strep. No grade level was at 90% or higher for May. * ISS had 3 * 52 out of 56 teachers and staff signed contracts to return next year. * We should be able to report on Milestones testing after the state embargoes results (hopefully for July meeting). * Students intent to return: Total student count: 26 students are not returning; 391 are returning. * Ashley asked if return % similar to years past and it is. * Reviewed staff returns and new hires. * Mrs. King has been working with Fayette County Sheriff’s Dept. to secure a School Resource Officer. They were not able to fill it in May, and contact said unlikely to fill it in Fall due to staff shortage. We have decided to hire a retired officer and we’re about to make an offer. * School improvement plan for 2023-2034. There are 7 goals.   + Goal 1: Increase teacher effectiveness, agency and pedagogy   + Goal 2: For K-5, we want typical growth to meet or exceed 100% in I-Ready Goal and for 30% will meet Stretch Growth Goal.   + Goal 3: 65% of our middle school will meet individual annual growth goal on NWEA MAP for reading, language usage, and math.     - Vimal asked about what focus on high achievers. We offer accelerated classes for middle school. In 8th grade, we also offer algebra I, which is high school class with end of course assessment. Last year, we had 15 students take algebra I and all passed.   + Goal 4: 80% of our Special Education students will meet individual growth goals on our reading benchmark (I-Ready and MAP).   + Goal 5: Improve students’ ability to effectively communicate by improving handwriting skills and strengthening content writing.   + Goal 6: Maintain 95% or higher student attendance rate.   + Goal 7: Increase opportunities to celebrate positive student achievements and choices.   FY24 Proposed Budget  No changes since May meeting. Mrs. King asked for board to approve the budget.  Vimal asked with above goals if there are any amendments needed. Mrs. King said no additions at this time, but we can amend the budget later in the year, if need.  Public Comments related to FY24 budget: None  VOTE: Eric motions to approve the budget as shown. Robert seconds that motion. The agenda was approved unanimously. |
| Academic Committee Report – Vimal Patel   * No July meeting planned. * We are working on Curriculum Policy, and it was sent to Governance for review. |
| Governance Committee Report – Vimal Patel   * Recruitment: Two candidates in the pipeline and we expect to vote new member in during July meeting. The other person is finalizing interviews. * SCSC training – we have secured virtual training platform and 3 members are in process of completing by June 30. * Executive Positions – we are capturing interest on these board positions and hope to bring it to vote during July meeting. |
| Finance Committee Report – Eric Walker   * $3,255,530 ending balance – May * Discussed health insurance increase in the past and we’re still reviewing. * We are working to secure YMCA as afterschool provider and they are working on training to be certified. * Diversifying funds from one checking account. * Received 92.81% of proposed budget and spent 91% for month of May. * $220,557.54 in excess revenue that is accounted for in our new budget. * For financial measures, we are in the “meets” category for all areas. * We recommend vote to make Robert Varghese as CFO in July meeting when larger quorum present. |
| Executive Session: board members moved to executive session on board personnel updates.  Action Items:   * Move vote for Executive positions and Board CFO to July meeting.   Next meeting: July 24, 2023 at 7:00 PM.  VOTE: Jeremy motions to adjourn the meeting. Eric seconds. It was voted unanimously to close the meeting.  The meeting was adjourned at 8:18 PM. |