| Liberty Tech Charter School119 Price Rd., Brooks, GA 30205 Monthly Board Meeting MinutesMay 22 2023 | 7:00 PM |
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| In attendance: Lauren Conway, Board Chair; Vimal Patel, Vice-Chair; Neka Haywood, Member; Ashley Busby, Member; Jeremy Tuck, Member; Eric Walker, CFO/Treasurer, Robert Varghese, member.Absent: NoneRecord attendance: Ashley Busby recorded attendance. A quorum was present.Call the Meeting to Order: Lauren called meeting to order at 7:01 PM. |
| Lauren reviewed the May’s agenda and asked for any comments. VOTE: Vimal made a motion to approve the May’s agenda; Eric seconded. The May agenda was approved unanimously.  |
| Lauren reviewed the April’s minutes. VOTE: Vimal made a motion to approve April’s minutes, Eric seconded the motion. The agenda was approved unanimously.  |
| Public Comment (General Public Comment): None  |
| PTO Update:Brandy Koff provided PTO update.Wrapping up fantastic year – celebrated principal/dean/nurse’s day and teacher appreciation week. We had parents volunteer to give massages to staff and we did a raffle for a car detail – both were well received.Last event will be spirit night at Scoops Ice Cream and Hog Pitt tomorrow. |
| Mrs. King delivered the Superintendent’s Report. * 417 K-8 enrollment; 22 preK enrollment; YTD withdrawals 24
* IAP +2; 504 +1
* Daily average attendee rate for K-8 94.09% - our SCSC goal is 95%
* We cannot share Milestones testing until state embargo.
* State of Georgia has guidelines on how they evaluate teachers called TKES. LTCS applied to participate in new evaluation pilot called GA Leads (2022 Teacher Burnout Task Force recommended). We were accepted into pilot. It will provide greater autonomy on teacher development and we will have the ability to provide feedback to GADoE before it’s implemented.
* Parent Survey results – 67 responses in Spring ’23. Summary of high and low score results are outlined in superintendent’s presentation
	+ Vimal asked about one of the low scores (question on how child relates teaching to everyday life). We discussed Exhibition Night being centered on project/student impact beyond the four walls of the school to help make that tie.
	+ We are moving from trimesters to 9-week system next year which will help teachers update grades more frequently and keep parents informed with progress reports and report cards.
	+ Ashley asked if parent/teacher conferences are required. All K-5 parents should have been offered a conference this year. Going forward, this will be required, and Principal King and staff are determining cadence.
* I-Ready results: Very strong results in reading. Industry prediction with Covid slide would be about one grade level below which is not the case for LTCS; there’s been great growth. “Information text” weakest domain and we will discuss how to put extra funds towards this in added non-fiction books in media center. For math results, good growth, not as much as reading and it’s an area we need to focus on.
* 46 students to 157 students performing at/on/beyond grade level in math. 41% still performing one grade below in K-5. Again, with Covid slide, industry feels we’d see 1-2 grade level below. We are ordering math manipulatives to get in front of students and training teachers on how to model and use it.
* New math standards being implemented next year. We are working to provide notebook with math resources so they will be well prepared, and students will show more growth.
* 2023-2024 Budget
	+ There is a $65K QBE earning increase.
	+ Other revenue: $50K safety grant received. It can’t go toward resource officer, but it can go toward safety item, like window tinting.
	+ We’ll receive $80K state facilities grant next year.
	+ School Resource officer – Principal King spoke with Chief Rhodes (Fayette Co. Sheriff’s Dept) about officers picking up extra shift. No interest so far. He’s going to advertise again in July but they are short-staffed... We will likely have to hire a retired police officer ($100K).

PUBLIC COMMENTrequested on budget review. None given. |
| Academic Committee Report – Lauren Conway* House system – students created House Olympics in upper school with projects.
	+ 1 unenrolled K-8
	+ We discussed curriculum policy and we will update board soon.
	+ Starting in August, Academic Committee will meet 2nd Thursday at 8:30 AM.
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| Governance Committee Report – Jeremy Tuck* Recruiting – Welcome to Robert, voted in last month; one other candidate likely voted in June if interviews go well. Two other candidates being considered.
* Divisive Concepts Policy: we have reviewed last month and now ready to vote.

VOTE: Vimal motioned to vote on the Divisive Concepts Policy. Robert seconded. In favor: Lauren Conway; Vimal Patel; Neka Haywood; Ashley Busby; Jeremy Tuck; Robert Varghese. Opposed: Eric Walker. The Divisive Concepts policy was approved.* Governance is reviewing policy on Student Removal due to attendance and will bring forth soon.
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| Finance Committee Report – Eric Walker* $3,250,000 ending balance – April
* Received 83% of proposed budget and spent 82% for month of April.
* We have increased budget for safety officer.
* For afterschool – considering YMCA instead of in-house.
* All our financial measurements are in the “meets” category for April.
* We will vote on Robert taking over finance committee next month to be effective in July.
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| Action Items: NoneReminders: June meeting is moved up a week so we can approve the budget (June 19th) Vimal mentioned governance will send out email on officers and potentially consolidate some of the leadership positions.Adjournment: VOTE: Vimal made a motion to adjourn the meeting. Robert seconded. The motion to adjourn the meeting was approved unanimously. Lauren adjourned the meeting at 7:43 PM.  |