



LTCS Governance Committee Agenda

April 21, 2022

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

Agenda Topic	Meeting Notes / Previous Sessions Comments
Call To Order - 5:00pm	Attending:
Board Recruitment (ASHLEY) <ul style="list-style-type: none"> ● Size of Board <ul style="list-style-type: none"> ○ Goal = 12 ○ Current = 7 ○ Minimum = 7 ● Candidates = 0 ● Priority Professions <ul style="list-style-type: none"> ○ Finance (priority) ○ Lawyer 	<ul style="list-style-type: none"> ● <i>Local Events:</i> <ul style="list-style-type: none"> ○ <i>Attend a Fayette Chamber of Commerce event</i> <ul style="list-style-type: none"> ▪ <i>Confirmed School still a member</i> ▪ <i>Discussed developing a flyer or document</i> ○ <i>Discussed potentially pulling Coweta and Fayette Chamber List of Business/Category</i> ● <i>Ashley to connect with Principal King on:</i> <ul style="list-style-type: none"> ○ <i>Communication via Digital Media</i> ● <i>Utilize Exhibition night for Sub-Committees recruit in future</i> <ul style="list-style-type: none"> ○ <i>Set up a table to capture parent feedback</i> ○ <i>Board member / school staff / prospects – 1 hour before tour?</i> ○ <i>Less for recruitment – more for visibility of board</i> ○ <i>Next Exhibition Night is April 22</i> ● <i>Review with Principal King if an portable sign (sandwich board) can placed around drop-off/pickup – words positioned around –“Do you know someone that is interested in Joining the board? --- reach out to...”</i> ● <i>LinkedIn an approach – school account login?</i>
CPF Score (VIMAL) <ul style="list-style-type: none"> ● Determine areas of measurement / deploy 	<ul style="list-style-type: none"> ● <i>Finance: completed and rolled out</i> ● <i>Operations: Revamp/update previous operations checklist – taken feedback from last 2 years audits/adjust – review with Principal King and rollout. Target to provide documents to Principal King by end of school year</i> ● <i>Academic: Academic committee discussed in Jan’22 meeting. Has on roadmap for deployment</i>



<p>2022-2023 Officers by July Board Meeting (VIMAL)</p>	<ul style="list-style-type: none"> ● <i>Identify next year board members, reach out to current positions to confirm interest/capture other board member interests</i>
<p>Updating School Policies (MICHELLE)</p> <ul style="list-style-type: none"> ● Determine how we can divide and approach the updates / inquire on purchasing ● Update language to remove HS references 	<ul style="list-style-type: none"> ● <i>Inquire of paths of purchasing and/or who would be interested in supporting</i> <ul style="list-style-type: none"> ○ <i>Elisa Falco at the GCSA</i> ○ <i>Michelle Neely – working on a group rate with BoardDocs-lots of features on version control</i> ● <i>Received feedback from SCSC in Feb 2022 – minimal adjustment necessary per the audit</i> ● <i>Determined we will adjust policies as we feel are necessary vs revamping entire policy</i>
<p>SCSC Required Training For Board 2021-2022 (VIMAL)</p> <ul style="list-style-type: none"> ● Part 1 - In-person training will earn you 9 governance training hours <ul style="list-style-type: none"> ○ November 10, 2021 - Callaway Gardens Hotel and Resort ○ February 9, 2022 - UGA Center for Continuing Ed. and Hotel ○ April 13, 2022 - Loudermilk Conference Center ● Part 2 - Half-day of virtual sessions <ul style="list-style-type: none"> ○ December 7, 2021 ○ January 25, 2022 ○ March 23, 2022 ● Requirements – Part 1 & 2 to be completed by June 30, 2022 <ul style="list-style-type: none"> ○ Any board member who is on the board between our first and last in-person governance training session of the year (e.g. Nov 10 2021 to April 13 2022) 	<ul style="list-style-type: none"> ● <i>Need to relay requirements regularly on monthly board meetings – document completed sessions</i>
<p>Strategic Plan</p> <ul style="list-style-type: none"> ● Review and Discussion 	<p><i>Discussed getting a benchmark from another school to see more defined / actionable tasks within plan. Discussed each Governance Committee Member reviewing and then discussing during next monthly meeting. 3/17 Call – Reviewed, no major changes. Were awaiting Principal King’s input.</i></p>



<p>Ongoing Tasks</p> <ul style="list-style-type: none">● Load missing agendas & minutes from past	<ul style="list-style-type: none">● <i>Ensure attendance is tracked by updating and uploading meeting minutes</i>● <i>Vimal to purge files relative to Governance to gauge effectiveness (Weebly access or credentials no longer work since Feb)</i>
<p>Subcommittee Progress / Long-Term Board Tasks</p> <ul style="list-style-type: none">● Initiate long-term building for school (VIMAL / ERIC)● Curriculum Adoption Policy – New Policy (TBD)	<ul style="list-style-type: none">● <i>Long-term building – Vimal / Eric W Near-term and long-term – reviewing lease terms / capturing long terms plans for school. Discussed HS class needs -- growth would require (teachers, students, specific class size) to be financially viable. Focused on short/long term plans. Discussed confirming if what we have currently at school enough or if purchasing school is an option for growth. Align with Strategic Plan that is currently being developed.</i>● <i>Curriculum Adoption Policy – moved to Academic Committee discussion. Will share with Governance by June for adoption prior to adding vote on July board meeting</i>
<p>Other Notes</p>	
<p>Meeting Adjourn - 6:00pm</p>	

Next Meeting Scheduled for: May 19 5pm