

## LOTTERY SUBMISSION FORM

### About Liberty Tech:

Liberty Tech Charter School is committed to a rigorous, engaging and relevant learning environment based on Classical/STEM concepts combined with Aristotle's Four Virtues; together engineered to foster the acquisition of knowledge, virtue, and wisdom for our students. We are Mavericks, facing the future with the goal of changing the world!

### Attendance Requirements

For the 2018-2019 academic year, Liberty Tech Charter School is open to all students in Kindergarten through Eighth Grade who reside inside the state of Georgia, subject to seat availability. Students entering Kindergarten must be age 5 by September 1; students entering First Grade must be age 6 by September 1.

### Open Enrollment Key Dates, Hours & Deadlines:

OPEN ENROLLMENT  
JAN. 8 – FEB. 2, 2018  
Monday - Friday  
12:00 until 3:00 pm

We also offer the following extended hours:

Tuesdays  
Jan 9, Jan 16, Jan 23, Jan 30  
12:00 - 6:00pm

**OPEN ENROLLMENT CLOSSES FEB 2 @ 2:30!**

### Completing a Submission

1. Please fill out the attached submission form in its entirety, printing neatly.
2. Bring completed form along with the following:
  - a. Original Birth Certificate (staff will make a copy and return original)
  - b. Student's Social Security Card or waiver form
  - c. Copy of Parents'/Guardians' photo IDs
  - d. 2 Documents proving residency in GA

All submission packets must be delivered in person during Open Enrollment hours to:  
Liberty Tech Charter School  
119 Price Road, Brooks, GA 30205

### Lottery Priority Order

#### Priority Lottery Includes:

- Siblings of Current Students
- Students of a member of the governing board
- Students of full-time LTCS employees

#### Open Enrollment Lottery Includes:

- Other students with completed submission packets during the Open Enrollment period. All students in the Open Enrollment have an equal chance of being selected through a random selection process.

#### Submissions Received after Open Enrollment:

Students will be added to the bottom of the 2018-2019 waitlist in order of being received.

#### Lottery Event Date:

Friday, February 9, 2018  
5:30 PM

Liberty Tech Charter School

Both Priority and Open Enrollment Lotteries will occur. The Public is welcome to attend.

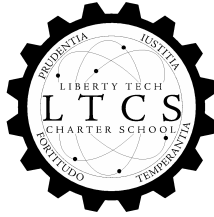
#### Admission Notification:

Liberty Tech Charter School will provide official notification to the families with admissions offers no later than Wednesday, February 14.

#### Registration Acceptance:

Families of students receiving admission offers have 15 days from the notification date to notify the school of their intent to register by submitting the registration documents from the registration checklist.

Thank you. We are honored to be a part of your child's education!



## 2018-2019 Family Lottery Check List

### Open Enrollment Dates:

Open Enrollment for the 2018-2019 school year will be January 8 - February 2, 2018. The deadline for completed submission packets is **2:30pm on Friday, February 2**. Submission packets will be accepted during the following hours:

### JAN. 8 – FEB. 2, 2018

Monday - Friday  
12:00 until 3:00 pm

### Extended Hour Dates:

Tuesday, Jan 9  
Tuesday, Jan. 16  
Tuesday, Jan 23  
Tuesday, Jan. 30  
12:00 - 6:00pm

**OPEN ENROLLMENT CLOSSES FEBRUARY 2 at 2:30pm!**

### To Complete Your Submission Packet:

Submission packets must include the attached form along with the following documents to be considered complete. Only fully completed submission packets will be accepted and assigned a lottery number. Please review the following document list closely, as any omitted documents will result in you being asked to return at another time with a completed packet. No submissions will be accepted after 2:30pm, February 2, even if a previous incomplete submission was attempted.

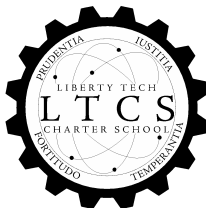
### Completed Packets Must Include:

- Student Submission For Lottery Form, completed in its entirety.
- Student's Birth Certificate. Please bring the original birth certificate. A copy will be made at the school and your original will be returned to you.
- Student's Social Security Card (or waiver form - ask at the front office if you require a waiver)
- Copy of Parents/Guardians/ Photo Identification
- Two Documents proving Georgia residency:
  - Current Lease, Deed, or Mortgage Statement
  - Electric, Water, or Gas Bill

*(If a parent does not own or lease within the state of GA, but parent and student live with another property owner or lessee in the state of GA, an Affidavit of Residency is required.)*

Please submit your completed packet in person to

Jennifer Mullinix, Registrar  
Liberty Tech Charter School  
119 Price Road  
Brooks, GA 30205



For Office Use Only:

Lottery Number	2018-2019 Grade
Date Submitted	Staff Initials

## 2018-2019 Student Submission for Lottery

### Student Info:

_____	_____	_____
Last Name	First Name	Middle Name
_____	_____	_____
Name Student Goes By / Nickname	Date of Birth (MM/DD/YY)	Gender (M/F)
_____	_____	_____
Social Security Number (voluntary)	State/Country of Birth	
_____	_____	
Grade for <b>2018-2019</b> School Year	Current School	
_____	_____	

### Student Residence:

### Parent/Guardian Address (if different):

_____	_____
Street Address	Street Address
_____	_____
City, State, Zip	City, State, Zip
_____	_____
County	Name of Parent/Guardian at this address
Student lives with:    ___ Parents    ___ Mother    ___ Father    ___ Legal Guardian	

### Parent/Guardian 1:

_____	_____
Parent/Guardian Name	Preferred Phone #    Circle: Cell Work Home
_____	_____
Preferred Email:	Secondary Phone #    Circle: Cell Work Home
_____	_____
Occupation:	Employer:

### Parent/Guardian 2:

_____	_____
Parent/Guardian Name	Preferred Phone #    Circle: Cell Work Home
_____	_____
Preferred Email:	Secondary Phone #    Circle: Cell Work Home
_____	_____
Occupation:	Employer:

**Lottery Data:**

(Please check if applicable)

- Sibling of current student
- Child of full-time LTCS Faculty or Staff
- Child of LTCS School Board Member

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Name of Student, Staff or Board Member

**Educational Partnership Agreement**

Liberty Tech Charter School’s core virtues are Temperance, Prudence, Justice, and Fortitude. LTCS is committed to forming a mutually supportive relationship between students’ families, the school, and the community. For this reason, students and their families are expected to contribute to the success of the school. If you would like for your child to be part of this learning community, please indicate your willingness to enter this educational partnership by reading and signing the following.

*As a parent/guardian, I understand that I am the person most responsible for my child’s education and development. I choose for my child to attend Liberty Tech Charter School. I know I have other public school options, but I feel the mission, vision, and values of Liberty Tech, coupled with a high level of parental involvement, best meet the needs of my child and family. I will partner with Liberty Tech Charter School, my child, and the school community to promote my child’s personal development and academic achievement. I will model respect, responsibility, and cooperation for my child in fulfilling the responsibilities listed in the attached Commitment to Excellence.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

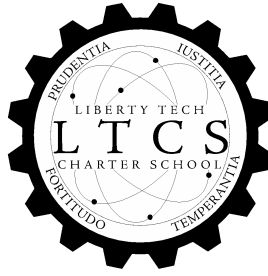
\_\_\_\_\_  
Date

Please return this completed submission form along with the additional required documentation to:

Jennifer Mullinix  
Data Administrator  
Liberty Tech Charter School  
119 Price Rd  
Brooks, GA

Late submissions will not be accepted.

**Lottery deadline:  
Friday, February 2  
2:30pm.**



## **Parent's Commitment to Excellence**

(Please retain as a reference)

**I fully commit to Liberty Tech Charter School by upholding the four cardinal virtues of our program as outlined below:**

**Prudence** – I will exercise good judgment, being careful and wise in my approach to my work.

- I will encourage my child to respect all members of our school community.
- I will not complain about things; instead I will be solutions oriented and give constructive feedback in order to help find solutions to improve the school.

**Temperance** – I will execute self-control and self-restraint, making sure that I am respectful to those around me.

- I will act in a professional manner when speaking with all people in our school community: staff members, fellow parents, and students.
- I will model respectful behavior for my child by lifting up others and using words that are appropriate and respectful at all times.
- I will be nice and bring a positive attitude. I will encourage my child to treat others with respect.
- I will encourage my child to lift up, encourage, and celebrate the achievement of others.
- I will encourage my child to take responsibility for his or her actions.
- I will ensure that my child is present, on time, and prepared for school each day.
- I will leave spaces cleaner than I found them and teach my child to do the same.

**Justice** – I will commit to being just and fair, and conform to moral rightness in action and attitude.

- I will encourage my child to be truthful and honest at all times and will support the school in holding him/her accountable if this is not the case.
- I will review the compact agreement with my child and encourage him/her to follow it at all times. I will support the school in holding him/her accountable if this is not the case.

**Fortitude** – I will execute mental and emotional strength when faced with adversity.

- I will never give up in supporting my child's education.
- I will help my child to take advantage of every moment to learn something new, constantly looking for ways to challenge them academically and behaviorally.
- I will do my best to keep a consistent message and support the decisions of the school, even when it gets hard.
- I will work with my child in the best way I know how, and I will do whatever it takes to help him/her learn, including checking homework every night and reading and signing all the necessary paperwork that comes home.
- I will encourage my child to participate in school activities and will do my part to make Liberty Tech a fun place to learn.

***Liberty Tech Charter School is committed to our students' success utilizing our educational partnership. We thank you for upholding and modeling these commitments.***