



Liberty Tech Charter School
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting Minutes
September 27, 2021 | 7:00 PM

Attending:

Lauren Conway, Board Chair | Vimal Patel, Vice-Chair | Michelle Hamner, Secretary | Eric Walker, CFO/Treasurer | LaShonda Storr | Heather Ambrosi, Member | Kristi Hardeman, Member | Melissa King, Superintendent/Principal

Not Attending: N/A

Chair Lauren Conway called the meeting to order at 7:02 PM.

Approve August Meeting Minutes: Lauren C. made a motion to approve the August meeting minutes. Eric W. seconded. August meeting minutes were approved.

Approve September Meeting Agenda: Lauren C. made a motion to approve the September meeting agenda. Vimal P. seconded. The September board meeting agenda was approved.

Public Comment: No comments received.

PTO Update: Mrs. King announced that a new PTO president is due to be voted in soon. Veterans Day Parade and Fall Festival info will be coming soon.

Superintendent Report: Mrs. King presented the superintendent's report as of August 31, 2021. A new category has been added to the Discipline dashboard section - 7 students received "time out of class," which is less than half a day out of the classroom. Financial report has been updated to show budget YTD and the financial measurement to show our progress towards CPF score. There have been two new hires and one resignation. The indoor mask mandate has been extended through October 22. School health is finalizing optional COVID testing for staff, students, and families at the school. Annual monitoring documentation was submitted to the State Charter Schools Commission on September 10. The annual onsite monitoring meeting will occur on October 29.

Academic Committee Report: Fall iReady and NWEA MAP testing data was reviewed by the Academic

Committee at their monthly meeting. The LKES pre-conference has been completed. Eric W. will be LKES certified at an upcoming training. Student withdrawal information was discussed at the committee and monthly check-ins will be conducted with administration via the committee. The Academic Committee Chair position needs to be filled - Heather A. has shown interest. Vimal P. asked about a recent SCSC email regarding academic measurements; Mrs. King stated that the information was not received prior to the meeting to review in committee. Mrs. King encourages the board to review the email and respond with any feedback to the SCSC.

Governance Committee Report: Vimal P. offered the recommendation from the Governance Committee to reduce the number of committee meetings that board member candidates have to attend from two committee meetings to one committee meeting. Vimal made a motion to approve the recommendation. Lauren C. seconded. Motion passed. Vimal P. offered the recommendation from the Governance Committee to continue board meetings virtually via Zoom through the end of 2021 and for the Governance Committee to reevaluate the meeting format at their December committee meeting. Vimal made a motion to approve the recommendation; Lauren C. seconded. Motion passed. Board member recruitment has 3 potential candidates.

Development Committee Report: Lauren C. reported that the strategic plan is being reviewed. Two Chick-fil-A Spirit Nights have been held (\$363.22 & \$312.17 raised). The online auction will be postponed until a later date. Spring fundraiser ideas are being discussed. Lauren C. will fill the Development Committee Chair position on an interim basis.

Finance Committee Report: Eric W. reported on the CPF score predictor for Finances.

Executive Session: The board entered Executive Session at 7:36 PM to discuss a personnel matter. The board exited the Executive Session at 7:39 PM.

Action Item Review: No items.

Lauren C. motioned to adjourn the meeting. Vimal P. seconded. Motion passed.

The meeting was adjourned at 7:41 PM.

Minutes prepared by Michelle Hamner and submitted September 28, 2021.