

## BOARD OF TRUSTEES REGULAR MEETING

LIBERTY TECH CHARTER SCHOOL, INC.

119 Price Road - Brooks, Georgia  
November 30, 2017

President Starr called the Board of Trustees Regular Meeting to order at 7:00 p.m. at Liberty Tech Charter School, 119 Price Road, Brooks, Georgia. Those in attendance and constituting a quorum were:

Present: Joe Starr-*President*  
Michael Boylan – *Member*  
Stacey Lewis – *Member*  
Jim Lynch - *Member*  
Anna Maupin – *Member*  
Eric Ochsner – *Member*  
Robert Smith-*Member*  
Doug Waldorf – *Member*

Absent: Cheryl Sanborn, Vice President, Jennifer Burr, Secretary

**AGENDA:** Motion to amend the agenda to include the July Meetings by Anna Maupin, Second – Aaron Wright (All approved/None Opposed). Agenda Amendment is approved.

### **ACTION ITEMS REQUIRING VOTE:**

Motion to approve the October meeting minutes by Anna Maupin, Second – Rob Smith. (All Approved/None Opposed). October Meeting Minutes are approved.

Motion to Approve July Minutes by Michael Boylan. Second – Aaron Wright (All Approved/None Opposed). July Meeting Minutes are approved.

Motion to remove the October Executive Session by Aaron Wright. Second – Jim Lynch (All Approved/None Opposed). Motion is approved.

Motion made to allow loan exploration by Jim Lynch. Second – Rob Smith (All Approved/None Opposed). Motion is approved.

**PUBLIC COMMENT:** None

### **MINUTES:**

#### **Principal's Update:**

Dashboard data shared.

Enrollment low because slots not filled during MAPS testing. We have a high wait list to fill vacant slots.

RTI numbers increasing as staff improves in understanding the process. Currently: RTI – 9 students, EIP – 29 students, SWD – 37 students, EL – 1 student, 504 – 12 students, FRL – 16%.

Daily attendance is consistent, but in November many students were absent due to illness. CCRPI performance overall score was 75.3. We were # 3 in the state when compared to other charter schools. We have room to improve when compared to the counties we serve. We received a 5 star rating on the climate survey. Elementary was 78.9, Middle School was 72.1. Growth Areas: consistency across grade levels, need a greater percentage of level 3 and 4 students.

We did not receive some points due to school size, and issues with bringing in many home and private school students into a public system.

6/7 teacher went on maternity leave sooner than expected. Mr. Stewart will teach a week of class with substitute observing. Second week, Mr. Stewart and the substitute will alternate teaching. Then the substitute will teach and Mr. Stewart will observe as the substitute takes over all teaching duties.

### **CSP Grant Update:**

Reimbursement can only be requested on a paid invoice. LT does not have the cash to front the expense. Discussed obtaining a loan taking into account interest rate and pre-payment penalty.

### **Academic Committee Update:**

Mr. Stewart is conducting teacher observations. Academic Committee meeting postponed until December.

### **Governance:**

Eric will get Mr. Stewart a copy of the scorecard so that the fields can be populated. Most of the Board needs to attend the SCSC training in February. Two members attended the November training.

### **Finance:**

LT is barely meeting the SCSC framework standards for finance. Our unrestricted cash position needs to be improved. We are beginning to spend more than we are bringing in.

### **Development:**

A promotional video to be used for fund raising and parent recruiting is being developed. We will continue to publicize the direct drive. Possibility of penny drive. Work is needed on developing a foundation.

### **Technology:**

Lunch room technology is being worked on.

**Executive Session: (9:10 – 9:45 p.m.):**

Motion to commence Executive Session at 9:10 by Eric Ochsner – Second Aaron Wright  
(All Approved/None Opposed) Motion to conclude Executive Session at 9:45 Eric Ochsner,  
Second, Aaron Wright.

- Personnel

**ADJOURNMENT:**

Motion to adjourn meeting at 9:07 made by Eric Ochsner – Second Aaron Wright.  
All Approved/None Opposed) Motion passed. Minutes submitted by board member, Eric  
Ochsner.