



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205  
Monthly Board Meeting Minutes  
February 27, 2023 | 7:00 PM

In attendance: Lauren Conway, Board Chair; Vimal Patel, Vice-Chair; Neka Haywood, Member; Ashley Busby, Member; Jeremy Tuck, Member  
Absent: Eric Walker, CFO/Treasurer Record Attendance

Record attendance: Ashley Busby recorded attendance. A quorum was present.

Call the Meeting to Order: Lauren Conway called meeting to order at 7:02 PM.

Lauren reviewed the minutes from January and asked for any comments. Vimal made a motion to approve the January meeting minutes; Neka seconded. The January minutes were approved unanimously.

Lauren reviewed the February meeting agenda. Vimal made a motion to approve agenda, Neka seconded the motion. The amended agenda was approved unanimously.

Public Comment (General Public Comment): Ashley confirmed there were no public comments received.

PTO Update:

Akila Tuck provided PTO update. They sold 900 Valentine grams. First spirit night at Grazing Here this Thursday. PTO is participating in the American Heart Assc. fundraiser and offering clothing closet twice a month for donations and sales - both are going well.

Mrs. King delivered the Superintendent's Report.

- January Dashboard highlighted 4 withdrawals for Jan. –2 students in one family were due to move, other reasons unknown as they didn't complete exit data.
- Attendance still not at target to SCSC goal of 95%. We talked to parents during recent town hall meeting and got feedback and ideas to increase attendance. This will continue to be of our main goals for school improvement plan in 23-24 school year. PreK isn't included in this total, but they are at 93%.
- 23-24 Lottery Update: Dr. Tuck was board rep. 159 lottery application received this year versus 114 last year. The 159 applications equates to a total of 125 possible new families. In late March administration will send out intent to return forms, which will give us info on other grade level spots available.
- 23-24 Pre-K Enrollment Day – Principal King talked to Pre-K specialist and she recommended we move forward with offering it next year. We may need to change it to lottery, depending on applications submitted on March 7 9:00-11:00. A full class will be 20 versus 22 (change by Bright from the Start) and it's first come, first serve, but if there are 50 or more applications, we will conduct lottery to make it easier to manage. Last year we filled all spots in 22 minutes.  
Current families may want to drop off on gym side during this day since there will likely be increased traffic.
- Mrs. Murphy joined to discuss the Paris 2024 Spring Break Trip – She is asking approval to take a group of children on trip to study art, history and culture. Students are going to Italy this year, next year targeting Paris. This will be fourth school overnight trip offered for grades 6-8. Last year attendees went to 7 museums, so even more than itinerary suggests. It's during Spring Break 2024 and \$3,000 per child; travel company, Explorica, is one we've used in the past and highly recommend; they are highly reputable and include insurance.
- VOTE: Ashley motions to approve offering Paris 2024 Spring Break Trip. Vimal seconds. The Spring Break trip was approved unanimously.

Academic Committee Report – Neka Haywood

February meeting moved to Thursday, March 2 due to conflict of lottery during normal meeting time.



Governance Committee Report – Vimal Patel

- Board Recruitment | We have two candidates going through process.
- Board Training | First annual training was in February and one board member attended. The next one is in April 12-13 (in-person; Atlanta) so other members need to attend to maintain compliance.

Finance Committee Report - Principal King covered in Eric Walker's absence.

- No budget amendments needed at this time.
- The State is looking to amend budget and put financial backing into '24 to address insurance increases.
- As of January 2024, we have 56% of our revenue and have spent 56% so we're on pace to fully spend our budget.
- We are in the process of giving offer letters for next school year.
- We are still in the "meet standards" for financial measurement. Related to gym floor project, we are having difficulty finding three estimates so pausing at this time. We discussed other options (such as media center tables or safety features/window tint) as we need to spend \$11,000 by May. (There is a broken piece on playground that was discussed, but Fayette County is covering cost.) Anything above \$5,000 that we spent, we will present to board to approve.

Action Item Review – no action items to review

Adjournment:

Vimal made a motion to adjourn the meeting. Neka seconded. The motion to adjourn the meeting was approved unanimously. Lauren C. adjourned the meeting at 7:36 PM.