**LTCS Governance Committee Agenda**

August 10th , 2023

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order – 5:04pm**  | Attending: Vimal Patel, Ashley Busby, Jon Schoening, Nathan Flint, Jeremy Tuck  |
| **Board Recruitment (ASHLEY)*** Size of Board
	+ Goal = 12
	+ Current = 8
	+ Minimum = 8
* Candidates = no candidates in the pipeline.
* Priority Professions
	+ Lawyer
	+ Development
	+ Academics
 | * *Candidate update:*
	+ *3 Candidates completed and voted in.*
* *Local Events targeted*
* *List exists candidates for Board ‘pool’ or Board bank that may exist – from SCSC newsletter.*
* *Jeremy will work in tandem with Development and Governance.*
 |
| **SCSC Required Training for Board 2022-2023 (ASHLEY) *–*** February 7-8 – Athens, GAApril 12-13 – Atlanta, GA<https://scsc.georgia.gov/governance-training-requirement>\*doesn’t not conflict with winter or spring break at the school | * *Ashley investigating options and pricing with vendor for alternate training*
	+ *GCSA access shared with the board, have until end of June to complete for confirmation of completion of training.*
	+ *See if a virtual conference would be available. How we should budget moving forward.*
 |
| **2023 – 24 Board Executive Positions** | * *Chairs are partially filled still working on academic and development.*
 |
| **Board Activities Calendar (MR. TUCK)**[**Link**](https://docs.google.com/spreadsheets/d/1yRFMwx0LLvGSzrsWVUicJt2RfXJuhdio/edit?usp=share_link&ouid=100544208938586302357&rtpof=true&sd=true) | * *Review & Update as Necessary*
	+ Confirm All Board Members Up-to-date w/ Mandatory Training.
	+ Confirm All Board Members signed SCSC Board Ethics Document.
	+ Conflict of Interest Policy Refreshed/Signed.
 |
| **Updating School Policies (JON)**[**Link**](https://docs.google.com/document/d/1AnDaIwRvT9-JLRGpfGlKSC8DtyxW7w5ywLWmOzcZ9FY/edit?usp=sharing)  | * *Update website/policies that were recently approved – discussed Rochelle to update.*
* *Student Removal – Mr. Schoening to review with J. Pollard for suggestions. Page 38 plan for removal to discuss in our next meeting.*
* *Discuss attendance policy and attendance requirements. Mr. Schoening will provide suggestions and recommendations.*
* *Current Policy has mark-up about ¼ of the Board Policy for editing*
	+ *Discussed having first section sent initial section for review.*
* *Discuss how to make policy manual versioning control. easier and accessible –*
	+ *Discussed each policy is a broken down by section to make it easier to find/adjust – (still reviewing) have finance committee provide feedback.*
	+ *Pre K charter being amended by SCSC Vimal will lead this through.*
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| **Ongoing Tasks*** Load missing agendas & minutes from past.
 | * ***Determine who at school can support efforts during summer****. Ensure attendance is tracked by updating and uploading meeting minutes. Making it PDF format. DELETING THE MINIUTES TAB AND ONLY UPLOAD THE AGENDA PAGE.*
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| **Subcommittee Progress / Long-Term Board Tasks*** Initiate long-term building for school ( Vimal / Lauren )
* Curriculum Adoption Policy – New Policy (TBD)
 | * *Long-term building – Vimal / Lauren working with FCBO*
* *Curriculum Adoption Policy –* ***moved to Academic Committee discussion****. Will share with Governance by June for adoption prior to adding vote on July board meeting.*
 |
| **Meeting Adjourn** | *6:23 pm**Next Meeting Scheduled for: September 14TH*  |