



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

## Monthly Board Meeting Minutes February 28, 2022 | 7:00 PM

---

**In attendance:** Lauren Conway, Michelle Hamner, Eric Walker, Ashley Busby, Neka Haywood, Vimal Patel, Mrs. King, LaShonda Storr

Chair Lauren Conway called the meeting to order at 7:00 PM.

Secretary Michelle Hamner recorded attendance. A quorum was present.

**Approve January meeting minutes** - Vimal motioned to approve, Ashley seconded. Approved.

**Approve February Special Meeting minutes** - Eric motioned to approve; Ashley seconded. Approved.

**Approve February meeting agenda** - Michelle motioned to approve; Vimal seconded. Approved.

**Public Comment** - No public comments received.

**PTO Update** - No PTO update.

### **Superintendent Report**

- January Dashboard - Enrollment at the end of January was 401 - this is an increase from 395 students as of 12/31/21. The Wait-list as of January was 21. There are no students on the wait-list for grades 1, 3, 6, 7, 8. Gifted testing is complete and we are awaiting results. The daily average attendance increased to 93.75% in January - still not meeting SCSC goal.
- Lottery Update - There were 114 lottery submissions this year (40 less than last year). We do have enough K and 2nd grade applicants to fill the open spots in those grades. For the current student body, intent to return forms will be sent in March. The lottery was held on Friday 2/25. The Lottery recording and results are on the homepage of LTCS website.
- 2022-2023 Staffing Update - Mrs. Lozano is resigning effective March 4, 2022. She will come back as substitute teacher as she is available. Staff intent to return forms have been sent out. Mrs. Edkins and Mrs. Crowe are retiring. One TA is not returning (Michelle DeMarcus). Two teachers are unsure. Offer letters for 2022-23 will go out March 7 and are due back March 18. A Job Fair was held Feb 22 and 24. Five internal candidates and six external candidates were interviewed. Available positions are posted on the website.
- American Rescue Plan - ESSER III Grant - Due to pandemic, funds are available to schools; \$503,731 awarded to LTCS. The school is interested in addressing learning loss and maintaining continuity of

services including social emotional learning, mental health, and student health. A parent survey is on the homepage of the website for families and stakeholders to give feedback on use of the funds, and parents can review the application on the website as well. At least 20% of the funds must be spent on learning loss caused by the pandemic. The grant has to be reviewed every 5 months with stakeholders. Money must be spent by September 2024. Priority is hiring staff – hire additional K and 1st grade teachers - 16 students in each class with a TA moving forward. Also looking at hiring a part time math/reading teacher for students 6th-8th grades. MTSS coordinator is another position to hire.

- January Financial Report - Budget is slightly over due to after school clubs starting and gearing up to start – we are paying LTCS staff facilitators to run the clubs.

**Academic Committee Report** - LaShonda reports that LKES review for Mrs. King has been completed. i-Ready data will be reviewed for student interventions to meet strategic plan goals for Academics. Work is continuing on reviewing other school systems' curriculum adoption/review procedures.

### **Governance Committee Report**

- Annual Training Requirements Progress - Board members should communicate their SCSC training completion to the Governance Committee. Limited time remains to complete required training.
- Sub-committee updates (Building Short and Long term options) - The Subcommittee laid out a plan to gather more information to better understand LTCS needs and priorities; interview stakeholders; and make and share recommendations.

**Development Committee Report** - Lauren reported that the Maverick Fund has raised \$653.65 so far. The next Chick-fil-A Night is March 8, 5-7PM, Town Center Fayetteville location. The Fun Run is scheduled for April 15 in partnership with the PTO. The board will recruit sponsors from the community. The Strategic Plan has been sent out for review.

**Finance Committee Report** - Eric reported that the Finance Committee did not meet in February. Budget YTD is tracking according to schedule. The financial measurement is looking good – enrollment variance is the only measurement not meeting the goal. Inflation is affecting janitorial supply costs currently.

**Executive Session** - Vimal made a motion to enter Executive Session to discuss Mrs. King's contract and salary for the 2022-23 school year; Ashley seconded. All in favor. The board entered into Executive Session at 8:05 PM. The board exited Executive Session at 8:25 PM.

**Action Item Review** - No action items.

**Adjournment** - Ashley made a motion to adjourn the meeting; Vimal seconded. All in favor. Lauren adjourned the meeting at 8:27 PM.

Minutes prepared by Michelle Hamner, LTCS Board Secretary, March 2, 2022.