

APPLICATION OF EMPLOYMENT



By submitting this form, I certify that the information given in this application is true and complete to the best of my knowledge.

I authorize selected school board and human resources committee members to make such investigations and inquiries as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application.

In the event of employment, I understand that false or misleading information given in my application or interview(s) or any omission of information may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the school.

Any person who believes he/she may need reasonable accommodations during the application, testing, or interview process should notify the school office in advance.

Applicant Signature & Date: _____

Liberty Tech Charter School does not discriminate in their employment practices or in their programs and activities on the basis of race, color, national origin, gender identity, sexual orientation, age, religion, or handicap. Liberty Tech Charter School requires a criminal background check on all new employees.

GENERAL INFORMATION

Date _____

Courtesy title (optional) _____ First name _____ Middle name _____

Maiden name (if applicable) _____ Last name _____ Suffix _____

Other name(s) _____ Email address _____

Social security number _____

When are you available to start work? ____/____/____ Are you under contract with any other school? __Yes __No

If yes, please name school _____

How did you hear about employment opportunities with Liberty Tech Charter School? _____

Have you previously worked for Liberty Tech Charter School? __Yes __No If yes, when? _____

What position? _____

ADDRESS

Current address (no p.o. boxes are acceptable): Street _____

City _____ State _____ Zip code _____

This address is valid until _____ (if address is your permanent address you may leave this field blank)

Home phone ____/____ - ____ Work phone ____/____ - ____ Cell phone ____/____ - ____

EMPLOYMENT PREFERENCES

____ Full Time ____ Part Time Are you applying to substitute teach? __ Yes __ No

Indicate all grade levels for which you wish to be considered. _____

Please indicate positions for which you wish to be considered. _____

RECORD OF EDUCATIONAL AND PROFESSIONAL PREPARATION

Name of College _____ Degree Awarded _____

G.P.A. _____ GPA Scale _____ From Date _____ To Date _____

Date degree conferred or anticipated graduation _____

Major _____ Second Major _____ Minor _____

Name of College _____ Degree Awarded _____

G.P.A. _____ GPA Scale _____ From Date _____ To Date _____

Date degree conferred or anticipated graduation _____

Major _____ Second Major _____ Minor _____

CERTIFICATION

Certification Type _____ Certification Status _____

If expired, have you applied for a renewal? __ Yes __ No

I hold the following field(s)/endorsement(s) to this certificate: _____

State issuing certificate _____ Certificate number _____

Validity period of certificate: From _____ To _____

STUDENT TEACHING/COUNSELING OR INTERNSHIP EXPERIENCE

College or University _____ School _____

Subject/Grade Levels _____ Name of lead teacher or supervisor _____

School mailing address _____

City _____ State _____ Zip code _____

School Telephone Number ____/____ - _____

From Date _____ To Date _____ District _____

EMPLOYMENT HISTORY

Contract Teaching and/or Administrative Experience

Assignment/Position _____ Name of School _____

School District _____ Principal/Supervisor _____

Address _____

City _____ State _____ Zip code _____

From Date _____ To Date _____ Total years in this position _____ Reason for leaving _____

Assignment/Position _____ Name of School _____

School District _____ Principal/Supervisor _____

Address _____

City _____ State _____ Zip code _____

From Date _____ To Date _____ Total years in this position _____ Reason for leaving _____

Assignment/Position _____ Name of School _____

School District _____ Principal/Supervisor _____

Address _____

City _____ State _____ Zip code _____

From Date _____ To Date _____ Total years in this position _____ Reason for leaving _____

EMPLOYMENT HISTORY

General Employment History

Employer _____ Position _____

Supervisor _____ Address _____

City _____ State _____ Zip code _____

From Date _____ To Date _____ Total years in this position _____ Reason for leaving _____

Employer _____ Position _____

Supervisor _____ Address _____

City _____ State _____ Zip code _____

From Date _____ To Date _____ Total years in this position _____ Reason for leaving _____

Military Experience

Experience Type _____ Branch of service _____

From Date _____ To Date _____

Briefly describe your duties/accomplishments _____

Additional Information

Years of teaching experience _____ Years of teaching experience in Georgia _____

Please explain any gaps in your employment history _____

Technology skills & training _____

Health & Safety skills & licenses _____

Coaching / Club interests _____

Multilingual abilities _____

BACKGROUND INFORMATION

Yes No Are you a U.S. citizen or otherwise legally authorized to work in the U.S.?

Yes No Are you legally authorized to work in the United States?

Yes No Will you now, or in the future, require school sponsorship for employment (e.g. H-1B visa)?

If you answer 'Yes' to any of the questions below, please use the space provided to give a detailed explanation, including the date of the change, the court action, and the address of the court involved. Please note that a 'Yes' answer to these questions may not necessarily disqualify you from consideration for employment. Have you ever:

1. Been dismissed from a position? Yes No

Details _____

2. Been asked to resign from a position? Yes No

Details _____

3. Been refused continuing employment? Yes No

Details _____

4. Been investigated for misconduct to your employment? Yes No

Details _____

5. Been convicted, pled guilty, or pled nolo contendere to a criminal offense, other than a minor traffic violation (this includes, but is not limited to a felony, gross misdemeanor, misdemeanor, DUI, etc)? Yes No

Details _____

6. Received probation, deferred judgment, or pre-trial intervention? Yes No

Details _____

7. Been arrested (even if no contest or charges dropped or pled down) for a crime? Yes No

Details _____

8. Been charged (even if no contest or charges dropped or pled down) for a crime? Yes No

Details _____

9. Been convicted (even if not contest or charges dropped or pled down) for a crime? Yes No

Details _____

10. Are you currently under investigation, or been named in an indictment, accusation, or special presentment of any offense, other than a minor traffic violation? Yes No

Details _____

11. Are you under investigation, or have you been charged with any violation of the Georgia Professional Standards Commission Educator's Code of Ethics or any similar professional inquiry in any other state? Yes No

Details _____

12. Been named by a state agency responsible for child welfare as a perpetrator in a report of child abuse or neglect? Yes No

Details _____

13. Had a report of child abuse or sexual activities involving a K-12 student or minor filed against you with a school district, a state agency, a police agency, or in court? Yes No

Details _____

14. Have you ever had a professional certificate, credential or license (of any kind) revoked or suspended, or have you been placed on probationary status for any alleged misconduct or alleged violation of professional standards or conduct? Are there any pending adverse actions against you? Yes No

Details _____

15. Have you ever been denied a professional license for which you applied or or granted a professional license or a conditional probationary basis for any alleged misconduct or alleged violation of professional standards of conduct? Yes No

Details _____

17. Have you ever been disciplined by any public agency responsible for licensure of any kind, including by not limited to educational licensure? Yes No

Details _____

18. Have you ever failed to complete a contract for educational services in any educational or school-related position? Yes No

Details _____

19. Have you ever been placed on leave by your employer or left such employment prior to the end of the contract term? Yes No

Details _____

20. Have you ever had a contract non-renewed, non-extended or been dismissed from employment? Yes No

Details _____

21. Have you ever resigned in lieu of contract non-renewal, non-extension, or termination of employment? Yes No

Details _____