

## **BOARD OF TRUSTEES REGULAR MEETING**

LIBERTY TECH CHARTER SCHOOL, INC.

119 Price Road - Brooks, Georgia

April 21, 2017

President Starr called the Board of Trustees Regular Meeting to order at 7:04 p.m. at Liberty Tech Charter School, 119 Price Road, Brooks, Georgia. Those in attendance and constituting a quorum were:

Present: Joseph Starr – *President*  
Cheryl Sanborn – *Vice President*  
Jennifer Burr – *Secretary*  
Stacey Lewis - *Member*  
Jim Lynch – *Member*  
Anna Maupin - *Member*  
Doug Waldorf – *Member*  
Aaron Wright - *Member*

Absent: All in Attendance

**AGENDA:** Motion to approve Agenda by Jennifer Burr, Second – Stacey Lewis (All Approved/None Opposed). Agenda is approved.

**MINUTES:** Motion to Approve the March 17, 2017 Meeting Minutes by Jennifer Burr, Second – Cheryl Sanborn (All Approved/None Opposed). March 17, 2017 Minutes are approved.

Motion to Approve the March 17, 2017 Executive Session Meeting Minutes by Jennifer Burr, Second – Anna Maupin (All Approved/None Opposed). March 17, 2017 Executive Session Minutes are approved.

Motion to Approve the March 30, 2017 Special Called Meeting Minutes by Jennifer Burr, Second – Cheryl Sanborn (All Approved/None Opposed). March 30, 2017 Special Meeting Minutes approved.

### **Action Items Requiring a Vote:**

Motion to approve LJ Create Learning for Life as our company for planning grant (\$6400 vs. 9,000 Creative Fuel) by Jennifer Burr, Second – Jim Lynch (All Approved/None Opposed). LJ Create will train our staff on how to use the portable maker kits and will also provide 20 complete kits. Motion approved.

Motion to Approve Issue A from Executive Session by Jennifer Burr, Second – Cheryl Sanborn. (All Approved/None Opposed). Motion passes.

**Update from Principal, Mike Stewart:**

Absence: Mr. Stewart will be out for a family matter. He has contacted the Georgia Board of Education since he will be out during Milestone Testing. Mr. Coleman can assist and Ms. Sanborn will sign off as the administrator. The SCSC is also aware of Mr. Stewart's absence during testing and the plan in place while he is away.

Staffing: We have teachers with high seniority. We did offer 4 younger teachers positions but we turned down. One of the issues for younger teachers is our location. We need to figure out how to attract young teachers. Our average experience for teacher applicants is 15 years. We need to have a variety of experience levels so when teachers retire, they are not all leaving at once, etc.

Parking: Mr. Stewart discussed the continued problem with parents arriving early to pick up their children and it is causing a traffic jam. The Town of Brooks has asked us to please work on the situation.

Planning Grant: Discussed benefits of LJ Create to replace Creative Fuel for use of grant money.

**PTO Recap (Andrea Ferguson, PTO President):**

Sock Hop: May 12<sup>h</sup>, 2017 (Hop Scotch game, music, hot dogs and parents will bring in drinks)

Golf Tournament Fundraiser: The golf event is scheduled for May 19 at Whitewater Country Club.

Yearbook Contest: They just completed the voting for the yearbook contest.

Teacher Appreciation: PTO will celebrate and acknowledge our teachers with a gift box for each teacher.

**Academic Update:**

Academic Committee presented their Academic Committee Report (See attached).

**Finance:**

Reporting: All measures in the comp. framework will be in our regular report going forward.

**IT Update:**

Lunchroom Software: Jim Lynch was told earlier in the day that the school wishes to hold off on changing the lunchroom software until the next school year.

**Governance Update:**

Recruiting: We have two candidates in mind (one for the open Treasurer position and one whose focus/specialty will be Facilities).

Succession Plan: Discussed amending the Board Terms in our current By-Laws to a maximum of 7 years served with one year extensions as approved by the Board.

**Development Update:**

By-Laws: We will send out to our pro bono counsel to review and incorporate our changes to the term limits/years.

**Fundraising:**

Fundraising Task Force submitted the report before the meeting and discuss the report (see attached).

**Executive Session (8:21 p.m. – 8:35 p.m.):**

Motion to commence Executive Session at 8:21 p.m. by Jennifer Burr – Second Doug Waldorf (All Approved/None Opposed)

- Personnel

**ADJOURNMENT:** Motion to adjourn meeting at 8:45 p.m. by Jennifer Burr – Second Anna Maupin. (All Approved/None Opposed) Minutes submitted by Secretary, Jennifer Burr.