

Liberty Tech Board Meeting  
Monday, July 16, 2018

Members in attendance: Erich Ochsner, Stacey Lewis, Doug Waldorf, Andrea Foster, Mike Boylan, Esther Goss, James Fiderio. Anna Maupin

Meeting called to order: 7:09 p.m., Eric motion, Esther second, approved 8-0

Agenda amended to move public comment up –  
Eric motion, Andrea second, approved, 8-0.

Public Comment – No public comments

**Action item: Eric will generate Minutes of June Board Meeting for vote at next meeting**

Approve Minutes of Special Board Meeting, July 2 -  
Eric motion, Doug second, approved 8-0 –

**Action item – Mike B. will post updated version of minutes on web site.**

Approve changes to Policy Manual –  
Child Find and English Language Learners policies – both required by State Charter School Commission –  
Eric motion to approve, Esther seconds, Approved 8-0.

Principal's Update

Mr. Stewart asks what we want from this report going forward. No documents changed since school is not in session. He asks that he wants assurance that board will review documents if sent in advance. It will help us process questions and hold him and school accountable.

Last dashboard sent out – should not have been too many surprises, changes.

State Milestone Scores still not in – can't compare to state.

CPS Grant - Spent to date, just under \$100,000 – Entire math curriculum ordered and delivered and 50 Chromebooks – rest of them ordered next week (65 days to get in). Interactive Board next, followed by auditorium chairs and PE equipment.

July 31 – First visit from CSP Monitoring – Mr. Stewart met with Esther earlier to go over meeting, processes and preparation. Joe Starr also plans on attending meeting.  
**Action item – Eric will follow up with Joe to make sure he can attend.**

Dan Langford , Mayor of Brooks, says Coweta Fayette EMC would like help school again with a grant – ask for help installing key card access on remaining doors.

New teachers last week, all teachers back this week – going really well – off to a good start. Open House Thursday – start school on Monday.

Nothing keeping him up at night – first time since school opened. Feel really good about staff and additions made this year. Day 1 goal – get everybody here, fed and home. Popsicles in Playground good event – would have liked bigger crowd. Not very anxious.

Exhibition Night structure changes coming – one theme for whole school – Letting Off Some STEAM (tackle real world problem), Alice in Wonderland (Literature, whole school will read book) and Journey Through Time (Timeline of history they studied all year) Times will still be staggered.

Mr. Stewart painted the parking lot. Painted and numbered traffic lines, arrows, all parking spots to be highly visible. Two entrances for arrival. Push people to come Price Rd. Help avoid back-ups on Connector.

Eric asks about getting Pre-K next year. Bright from the Start came out, gave 10 page 100 item list for what they look for, pretty intense. Not sure if it is doable within a year. Brooks Elementary had Pre-K, so building isn't far off. Playground requirements and materials are the big obstacles. Could make a projection in spring, decide if we want to make investment, and funding could come in July.

**Action item: Eric asks Mr. Stewart to send Pre-K requirements to board.**

Anna says she has spent last six days with Mike as new teacher coming in to school. He is doing fantastic job, all been very worthwhile. This is Anna's last meeting. She will send a letter. Eric thanks Anna for her time on the board and her work over the years.

PTO Update – Billie Ochsner represents PTO

PTO cleaned Teacher's Lounge, stocked it with snacks and soda, provided breakfast this morning, will provide dinner on Thursday for open house, spirit wear available will be available at open house.

BooHoo Breakfast – 8 a.m. to 8:30, cafeteria will be OK to use. Just for kindergarten parents.

Stacey asks for plan to have PTO enrollment – cut fees to \$10 for parents, \$5 for teachers, got 12 people signed up at Popsicles on Playground.

Academic - Stacey

Talked with Mr. Stewart and Kathy Gerbis (sp?), about training for LKES – need another person to go with her for training on July 23. Can't do it alone. Will ask if someone can be added later. Sept. 4 actual LKES training. - Tuesday, after Labor Day.

Mr. Stewart comments – This is very important. It is my evaluation for the state. I don't feel like I've had a quality evaluation. It has been rushed through and not

accurate or thorough. There needs to be a bigger commitment to getting this right. It is not a one-person job.

Stacey will meet with Mr. Stewart every third Thursday at 8 a.m.

Governance - Eric

Committee met, plan moving forward is to meet the first Friday of each month.

Updated goals for the group – bring on four new board members for the year, look at succession planning. Find better way to handle operation of meeting, agenda, minutes, notes.

Question – Do these meetings need to be conducted in parliamentary style or can they be conversational until votes. Mr. Stewart weighs in with previous experiences at past schools – mixture of what is said. Public Comment has always been held to public comment – keeps things on track. Voting has been parliamentary format.

Mr. Stewart adds that meetings were also less presentational, prepared board members asking questions and starting dialogue over topics.

Doug likes giving people opportunity to comment or ask questions, but not get too loose.

Final goal is around SCSC training having it finished by end of the year. – By next board meeting, recommendation to purchase on-line training - \$1,000 charge? That makes it possible for group to meet on a Saturday, new members can take training any time. Mr. Stewart recommends that as many members as possible still attend the session with SCSC as it is very helpful.

**Action item: Eric will follow up with Joe to find information about on-line training.**

Andrea handed out information about volunteer training at Popsicles event, fill out forms, go to Sheriff's Office – we need to spread the word.

**Action item: Mr. Stewart will send link to mandated reporter video and sign off form to board.**

Finance – Esther

Will meet fourth Monday of the month, next meeting we will discuss June numbers.

We officially closed FY 18, going through audits right now. Will work on resolving cash in one account issue.

Teacher/salary offers always start late July and stop following year early July. Changing this process, full year play cycle will go with fiscal year, start July 1, not July 31.

Upon audit completion, starting DEO 39. We won't be late this year.

Development - James

We will meet the first Wednesday of the month at 6 p.m. – will meet first Wednesday of August, will discuss golf tournament and annual fund.

Andrea has update – golf tournament will take place Oct. 5, two teams already signed up, sponsorship. Goal is to raise money for school. Needs to be a community event – bigger event, get name out in community.

Annual fund – Kick off in August, put word out now – Goal is to get 100 percent participation – at least \$1 – helps with grant applications. They are exploring donating stock options, using crowdfunding web sites.

James has three steps for spreading word – Generate donor base – parents and grandparents; communicate with mailer with charitable giving information, supporting this fund; Engaging donors with events – golf tournament – dinner, Execute plan – Open an account, have spot where people can donate.

Eric asks if this account would be liquid – James would have abstain on any votes due to conflict of interest – could be liquid if short term or other if more of an endowment, long term needs. Donated funds can open investment funds. Just can't do anything with state funds.

Doug asks about putting names on web site, bricks, etc. Andrea looked at what other schools are doing. They have vehicle for on-line donations and way to recognize names of those wanting to be recognized. Visual aids in class to generate excitement.

Mr. Stewart adds that we are in last year of our lease. We need to start dialogue with them about renewing, They want us to stay. Not sure which group this goes under. An officer will need to execute agreement. He had conversation with Sam Sweat – we like it here, they like us being here – our intention is having you here for as long as you want to rent it out. Beneficial for them to have us here, beneficial for us, not mortgaging new building, major renovations, etc. Lease expires June 19.

**Action item: Eric will start the process of negotiations with school board.**

Executive Session – Eric makes motion to begin executive session, Stacey second, approved 8-0.

Board discussed personnel matters and board member recruitment.  
Eric motioned to adjourn executive session, Anna seconded, approved 8-0.

Final comments -

Andrea asked about a letter from the board to go to teachers – introduce new members, key goals for the year, changes, etc.

**Action item: Andrea will write a draft and send to board members to review.**

Esther asks about updating bios on web site. Make it standardized. Parent volunteered to take headshots. Will work on this, via email, choose date.

School employs a photographer this year – technology teacher – Tyler – is a photographer.

Meeting Adjourned – 8:39 Eric motions, Esther seconds, approved 8-0.