**LTCS Governance Committee Agenda**

Oct 20, 2021

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| --- | --- |
| **Call To Order - 5:00pm** | *5:03 meeting called to order**In Attendance: Vimal Patel, Michelle Hamner* |
| **Board Recruitment*** Size of Board
	+ Goal = 12
	+ Current = 7 (2 are scheduled to roll-off)
	+ Minimum = 7
* Candidates = 2
	+ Ashley Busby, Patsy Brundidge
* Priority Professions
	+ Finance (priority)
	+ Lawyer
 | * *Candidates*
	+ *Ashley Busby – available to vote in Oct Board Meeting*
		- *has interest in Governance Committee*
	+ *Neka Haywood – WIP – could be available for Nov.*
		- *Vimal has spoken to her*
		- *Will be attending Academics Committee meeting 10/21/21*
	+ *Patsy Brundidge – submitted volunteer interest form on 7/10/21 – no response*
		- *Vimal will reach out one more time*
	+ *Yvette D. Best – no response*
		- *Vimal will reach out one more time*
* *In-person events on Board Needs – Next Exhibition Night*
	+ *Clarify if Exhibition Night is happening (Dec?) -- Michelle*
* *Attend a Fayette Chamber of Commerce event*
	+ *Michelle will follow up with Mrs. King*
* *Should we consider changing by-laws? What are the consequences?*
	+ *Vimal will check with SCSC about what happens if we drop below bylaws minimum*
	+ *Feedback process from departing board members?*
		- *Action - Get informal feedback from Kristi (Michelle) and Heather (Vimal)*
 |
| **Board member requirements history/review** |  |
| **CPF Score (VIMAL)*** Determine areas of measurement / deploy by Nov 21
 | * *Deployed for Finance*
* *Revamp – Operations CPF score template discuss with Principal King*
 |
| **Updating School Policies (MICHELLE)*** Determine how we can divide and approach the updates / inquire on purchasing
* Update language to remove HS references
 | * *Inquire of paths of purchasing and/or who would be interested in supporting*
	+ *Elisa Falco at the GCSA*
	+ *Michelle Neely – working on a group rate with BoardDocs-lots of features on version control*
* *Waiting for feedback from SCSC visit Jan/Feb*
 |
| **SCSC Required Training For Board 2021-2022 (VIMAL)*** Part 1 - full in-person training will earn you 9 governance training hours
* Part 2 - Half-day of virtual sessions
 | * *Start bring up as monthly reminder/tracking*
	+ *Ask Ashley Busby to coordinate tracking (wait until she’s voted on)*
	+ *What about Jametria, Kristi, & Heather?*
	+ *What is the start/cut-off date? Min # of months of service on board in year?*
		- *Vimal to check with SCSC - Kristen Easterbrook*
		- *Michelle will ask Mrs. King about early school care for children of board members attending training.*
 |
| **Ongoing Tasks*** Load missing agendas & minutes from past
 | * *Ensure attendance is tracked by updating and uploading meeting minutes*
 |
| **Long-Term Board Tasks*** Pre-K for 2022/2023 (LAUREN / KENNY HAMNER)
* Initiate long-term building for school (VIMAL / ERIC)
 | * *Pre-K 2022/23 - Lauren C / Kenny Hamner – Capture Update - No update.*
* *Long-term building – Vimal / Eric W Near-term and long-term – Capture Update*
	+ *Need to understand long term plan for the school.*

*Shift meetings to Thursdays at 5:00 PM.* |
| **Meeting Adjourn - 6:00pm** | *Meeting adjourned at 5:39 PM* |