**LTCS Governance Committee Agenda**

October 22, 2020

Location: Online conference call (see dial-in information below)

Online: <https://zoom.us/s/93357372379?pwd=MXF2bVB4RmtXTDVvRS9DMUd2QTRHZz09>

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| **Call To Order** | 7:00 PM |
| **Main Agenda****Board Recruitment*** Size of Board
	+ Goal = 12
	+ Current = 8
	+ About to be 6 with Tony & Ester’s departure
* Priority Professions
	+ Finance (priority)
	+ Lawyer
* Fall virtual recruitment event – 11/16 (KENNY)
* Recruitment promotion (Kenny)
	+ Leverage personal networks
	+ Solicit businesses to fill gaps
	+ Promote on Facebook page
	+ Run Facebook ads
	+ Link in email signatures
	+ Email our list
	+ Use Chamber of Commerce email list
	+ Leverage board banks
	+ Create “elevator pitch”

**Board Positions*** Discuss template for roles & responsibilities for all positions (VARIOUS)
	+ Board officer roles
	+ Regular member role
	+ School leader role
	+ Additional school leadership roles

**Board Off-Site*** Schedule meeting (Todd)

**SCSC Required Training For Board 2020-2021*** Everyone is registered!

**Policies*** No new policy adjustments to consider this month
* We’ll eventually need to update language to remove HS references & break into smaller documents

**Documentation*** Complete Governing Board Training report
* Complete FY 21 Local Board Governance Training Plan
* Check loading of agendas & minutes to website (KENNY)
* Load missing agendas & minutes from past (ANDREA)

**Board Document Management*** Discuss survey results (KENNY)
* Lead revamp of Google Drive (KENNY)
* Create or collect additional documentation as needed (KENNY/ANDREA)

**On-Boarding Process*** Welcoming packet (VIMAL/KENNY)
* Providing institutional documents (VIMAL/ANDREA)
* Building cohesion with new members (VIMAL/KENNY)
* Formally establish “Board Mentor” system (VIMAL/KENNY)

**Charter Renewal*** Gather initial materials we know SCSC will want (Todd)

**Long-Term Board Tasks*** Pre-K for 2021/2022
* Initiate long-term building for school
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| **Meeting Adjourned** | 8:00 PM |