



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

## Monthly Board Meeting Minutes

October 24, 2022 | 7:00 PM

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- **MISSION** - The mission of Liberty Tech is to educate students with a project-based learning environment utilizing STEAM & classical methodologies.
  - **VISION** - Develop individuals who are knowledgeable, wise, and virtuous and will positively impact the world around them.
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This meeting will be held in-person virtually via Zoom. Participants may join the meeting via Zoom Meeting or by phone:

**Zoom Meeting URL:** <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

**Dial-In Phone Number:** +1 312 626 6799 ; **Dial-In Phone Meeting ID:** 985 967 2046

**Dial-In Phone Password:** 910181

\*Public comments may be emailed to [board@libertytechcharter.org](mailto:board@libertytechcharter.org) by 8:00 AM on the meeting date or submitted via the teleconference chat window during the allotted public comment sign-up time, 30 minutes prior to the meeting. Please reference our public comment policy on our website at [www.libertytechcharter.org/lts-board](http://www.libertytechcharter.org/lts-board).

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**Attending:** Lauren Conway, Board Chair | Vimal Patel, Vice-Chair | Eric Walker, CFO/Treasurer | Neka Haywood, Member

**Not Attending:** Michelle Hamner, Secretary | Ashley Busby, Member

**Record Attendance** - Vimal Patel recorded attendance. A quorum was present.

**Call the Meeting to Order** - Chair Lauren Conway called the meeting to order at 7:00 PM.

**Approve August Meeting Minutes** - Lauren C. reviewed the September meeting minutes. Eric W made a motion to accept the minutes, and Neka Haywood seconded. The September meeting minutes were approved

unanimously.

**Approve September Meeting Agenda** - Lauren C. reviewed the October meeting agenda. Eric W made a motion to accept the October meeting agenda, and Neka Haywood. seconded. The October meeting agenda was amended to include executive session and was unanimously approved.

**Public Comment** - Vimal P reported there were no public comments received.

**PTO Update** - PTO representative Akila Tuck reported PTO update to Fall Festival and upcoming happenings.

**Superintendent Report** - Mrs. King gave an update to hires. Reported statistics on enrollment to and waitlist. Daily activity attendance was 92.7% – reported on sickness as the primary driver – needs to be 95%. Detailed on the parent survey, responses and response to questions. Discussed by encouragement of how scores results were positive and encouraged more input moving forward. Eric W mentioned how the questionnaire was potentially long for most parents to complete. Mrs. King discussed survey results with the highest performing and lowest performing areas. Mrs. King discussed an action plan for each lowest performing area. Mrs. King relayed teachers are also completing a survey on assistance areas (Mrs. King mentioned all steps need to be completed as a volunteer). Mrs. King discussed initiatives to help engage Dads more at the school. Details on the responses relative to open ended questions; both positive and improvement suggestions were bulleted. Neka asked about the requirement for teachers to engage regularly with parents. Mrs. King mentioned weekly newsletters as the communication method. Both agreed on a potential opportunity to encourage student led parent and teacher discussions so goals and student engagement is proactive.

**Academic Committee Report** - Neka H. delivered the update for the Academic Committee. Discussed middle school house systems, benchmarking testing, dates for future testing and makeup testing. The committee is reviewing benchmark data and progress. Discussed testing criteria for social and emotional . Revisited the curriculum policy

**Governance Committee Report** - Vimal Patel gave the Governance Committee report. Discussed progress of recruitment of 2 candidates. Update included policies that the governance committee is reviewing should be recommended for a vote in next month's meeting - Parent right to know law and bullying policy. 2022-23 SCSC training schedule was also relayed.

**Finance Committee Report** - Eric W. presented the finances ending September 30, 2022. The balance in the checking account is \$2.9M. No budget updates needed at this time. Finances do show a grant drawdown and should be adjusted accordingly in the coming month. Grant for \$80k is available along with a federal grant. Committee is discussing how to potentially apply and allocate resources - Board will vote on future meetings on how to utilize (potentially rent). Discussed resource officer impact and future discussions relative to the lease.

**Action Item Review** - Lauren C. reported there are no action items to review.

**Executive Session** - Eric motioned to go to executive session. Neka seconded. Unanimous approval to go to executive session.

- Student Discipline - documentation was provided. Discussed the severity of the offense.
  - Eric motioned to end the executive session. Neka seconded. Unanimous approval to exit executive session.

**Adjournment** - Eric made a motion to adjourn, and Neka seconded. Lauren C. adjourned the meeting at 8:07 PM.

*Minutes prepared and submitted by Vimal Patel, on October 24, 2022.*