



Liberty Tech Charter School
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting
Feb 26th, 2024 | 7:00 PM

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- VISION - We believe the education process should be innovative, exciting, and a place where the status quo is not tolerated. We do this by creating a holistic community that prepares our students for success by giving them the freedom for self-directed learning, instilling critical thinking skills, developing an engaging and challenging learning environment, and enriching the whole child by focusing on our core virtues: Temperance, Justice, Prudence, and Fortitude.
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This meeting will be held in-person virtually via Google Meets. Participants may join the meeting via Google Meets or by phone:

- **Meeting URL:** <https://meet.google.com/bqq-agqb-dvn>
- **Dial-In Number:** +1 513-760-6678
- **Dial-In Meeting PIN:** 325 673 941#

*Public comments may be emailed to board@libertytechcharter.org by 8:00 AM on the meeting date or submitted via the teleconference chat window during the allotted public comment sign-up time, 30 minutes prior to the meeting. Please reference our public comment policy on our website at www.libertytechcharter.org/ltns-board.

Meeting Attendees

NAME	POSITION	PRESENT	ABSENT	TIME ARRIVED, IF LATE
Todd Levin	Board Chair	X		
Vimal Patel	Vice – Chair	X		
Robert Varghese	CFO/Treasurer	X		
Ashley Busby	Board Member	X		
Jeremy Tuck	Board Member	X		

Eric Walker	Board Member	X		7:08 PM
Nathan Flint	Board Member	X		
Eric Ochsner	Board Member	X		
Melissa King	Principal		X	
Jeffery Eller	Staff Representative	X		
Akila Tuck	PTO Rep	X		
Dawn Golubeff	Staff Representative	X		
Gina Tonnis	Staff Representative	X		
Patrice Peraza	Attendee	X		
Jodi Smith	Attendee	X		
Jamie Rich	Attendee	X		
Christian Donahue	Attendee	X		
Lynn Murphy	Attendee	X		
Shondra Rosier	Attendee	X		

Next Meeting: Mar 25th, 2024

Summary of Votes

- Call to order
 - Proposed By: Todd Levin
 - Second By: Eric Ochsner
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
 - Opposed :None
- Approval of January Meeting Minutes
 - Proposed By: Todd Levin
 - Second By: Eric Ochsner
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
 - Opposed: None
- Approval of February Meeting Agenda with updates
 - Proposed By: Todd Levin
 - Second By: Robert Varghese
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
 - Opposed: None
- Approval of Spring break Trip 2025
 - Proposed By: Todd Levin
 - Second By: Ashley Busbey
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck, Eric Walker
 - Opposed: None

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- Vote on moving funds to The First Bank
 - Proposed By: Robert Varghese
 - Second By: Todd Levin
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote on Updated Conflict of Interest Policy
 - Proposed By: Vimal Patel
 - Second By: Ashley Busby
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote on Updated By Laws
 - Proposed By: Vimal Patel
 - Second By: Nathan Flint
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote on Updated Health Policy
 - Proposed By: Vimal Patel
 - Second By: Jeremy Tuck,
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote on Updated Property Management Policy
 - Proposed By: Vimal Patel
 - Second By: Robert Varghese
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote to allow for purchase of a template policy manual.
 - Proposed By: Vimal Patel
 - Second By: Eric Ochsner
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote on updated school lease
 - Proposed By: Vimal Patel
 - Second By: Eric Ochsner
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote to move into Executive session to discuss Principle's salary
 - Proposed By: Todd Levin
 - Second By: Ashley Busby
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None

- Vote to Re-adjourn the meeting
 - Proposed By: Todd Levin
 - Second By: Eric Ochsner
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
- Vote to approve the principle's salary as discussed in executive session
 - Proposed By: Todd Levin
 - Second By: Robert Varghese
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None
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- Adjournment
 - Proposed By: Eric Walker
 - Second By: Todd Levin
 - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy tuck, Nathan Flint, Eric Ochsner, Eric Walker
 - Opposed: None

Action Items - Previous

- Academics Committee - Define how the Personalized Learning days will be measured / assessed for success.
 - Completed
- All – Make sure that we complete the SCSC training, next opportunity in February.
 - 5 of 8 have completed
- Jeremy Tuck – Review the possible costs of the school owning buses.
- Todd, Robert, Melissa – Go to the new bank and establish an account by end of Jan.
 - Completed
- Eric – Review of the rules around the email votes
 - Votes cannot be done via email.
- All Committee – Need to work on their applicable SCSC findings for partial credit by 2/20
 - Completed and sent to the SCSC

Action Items – New

- Finance Committee - Report on the measures in place to prevent Grant misses in the future
- Eric – Update Policy manual, Bylaws, and conflict of interest policy on the website
- Todd – Sign the school lease and send it
- Development – How can we integrate the greenhouses into the curriculum and what the dates are.
- Todd – Extend offer letter to Ms. King.

Meeting Minutes

Time	Item
7:00pm	Record Attendance
7:03pm	Call the Meeting to Order
7:04pm	Approve Nov Meeting Minutes
7:05pm	Approve Jan Meeting Agenda
7:06pm	*Public Comment (General Public Comment) <ul style="list-style-type: none"> • No Comments
7:08pm	PTO Update <ul style="list-style-type: none"> • Teacher's room has been completed. • New Spirit Wear • Accepting nominations for the PTO leadership next year
7:10pm	Superintendent Report <ul style="list-style-type: none"> • January Dashboard • Ms. Murphy request to do a spring break trip with the same company as the last couple times, price in the \$3,000's • 191 submissions for the lottery, up 20% year over year
7:20pm	Finance Committee Report <ul style="list-style-type: none"> • Review Financials • Over budget for January due to salary bonuses • ESSR Grant overview • New grant received for security items • Reviewed funding for policy manual updates • Moving Funds to The First Bank - \$1.5 million
7:35pm	Academics Committee <ul style="list-style-type: none"> • Teacher certification process • Learning days for next year – admin to get feedback from the staff and track student participation. • Look at amending the charter to adjust the attendance rate, or PE hours
7:40pm	Governance Committee Report <ul style="list-style-type: none"> • SCSC Training Schedule / Completion • Approve Updated Conflict of Interest Policy and Bylaws Comments • Approve Updated School Health Policy • Approve Updated Property Management Policy • Approve purchase of an updated policy manual
7:56pm	Development Committee Report <ul style="list-style-type: none"> • Advised against creating a foundation. • Have a donor letter ready to share – Have already secured 2 donors. • Worked with PTO on the recent dance. • Several grants are still being worked on as well as a golf tournament.

Time	Item
	<ul style="list-style-type: none"><li data-bbox="354 163 860 195">• Have a class that is going on field trip
8:02 pm	Review of Action items
8:05 PM	Executive Session – Principle’s salary discussion
8:32 pm	Adjournment <ul style="list-style-type: none"><li data-bbox="354 436 881 468">• Eric Walker announced his resignation