



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting  
March 25th, 2024 | 7:00 PM

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- VISION - We believe the education process should be innovative, exciting, and a place where the status quo is not tolerated. We do this by creating a holistic community that prepares our students for success by giving them the freedom for self-directed learning, instilling critical thinking skills, developing an engaging and challenging learning environment, and enriching the whole child by focusing on our core virtues: Temperance, Justice, Prudence, and Fortitude.
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This meeting will be held in-person virtually via Google Meets. Participants may join the meeting via Google Meets or by phone:

- **Meeting URL:** <https://meet.google.com/bqq-agqb-dvn>
- **Dial-In Number:** +1 513-760-6678
- **Dial-In Meeting PIN:** 325 673 941#

\*Public comments may be emailed to [board@libertytechcharter.org](mailto:board@libertytechcharter.org) by 8:00 AM on the meeting date or submitted via the teleconference chat window during the allotted public comment sign-up time, 30 minutes prior to the meeting. Please reference our public comment policy on our website at [www.libertytechcharter.org/ltns-board](http://www.libertytechcharter.org/ltns-board).

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## Meeting Attendees

NAME	POSITION	PRESENT	ABSENT	TIME ARRIVED, IF LATE
Todd Levin	Board Chair	X		
Vimal Patel	Vice – Chair	X		
Robert Varghese	CFO/Treasurer	X		
Ashley Busby	Board Member	X		
Jeremy Tuck	Board Member	X		

Nathan Flint	Board Member	X		
Eric Ochsner	Board Member	X		
Melissa King	Principal	X		
Akila Tuck	PTO Rep			
Dawn Golubeff	Staff Representative			
Gina Tonnis	Staff Representative	X		
Gideon Judy	Attendee			
Erin M	Attendee			
	Attendee			
	Attendee			
	Attendee			
	Attendee			

**Next Meeting:** Mar 25th, 2024

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## Summary of Votes

- Call to order
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
    - Opposed :None
  
- Approval of February Meeting Minutes
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
    - Opposed: None
  
- Approval of March Meeting Agenda
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
    - Opposed: None
  
- Approval of Duct Cleaning expense of \$43,875
  - Proposed By: Todd Levin
  - Second By: Nathan Flint
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Nathan Flint, Eric Ochsner, Jeremy Tuck
    - Opposed: None

- Approval on Cafeteria Table purchase of \$25,912
  - Proposed By: Todd Levin
  - Second By: Jeremy Tuck
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Ochsner
    - Opposed: None
  
- Adjournment
  - Proposed By: Todd Levin
  - Second By: Robert Varghese
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Jeremy tuck, Nathan Flint, Eric Ochsner
    - Opposed: None

## Action Items - Previous

- All – Make sure that we complete the SCSC training, next opportunity in April.
  - 5 of 8 have completed
- Jeremy Tuck – Review the possible costs of the school owning buses.
- Finance Committee - Report on the measures in place to prevent Grant misses in the future
  - Completed, a grant tracker sheet has been created.
- Eric – Update Policy manual, Bylaws, and conflict of interest policy on the website
  - Completed
- Todd – Sign the school lease and send it
  - Completed
- Development – How can we integrate the greenhouses into the curriculum and what the dates are.
- Todd – Extend offer letter to Ms. King.

## Action Items – New

- Ms. King – Send around a copy of the grant tracking document for Board review
- Eric – Put an advertisement in the local organ for the budget review meetings (Fayette Citizen)
- Ms. King – send a copy of the latest newspaper verbiage to Eric - Completed
- Finance Committee - get involved with the implications of having a bus

## Meeting Minutes

Time	Item
7:00pm	Record Attendance
7:02pm	Call the Meeting to Order
7:03pm	Approve Nov Meeting Minutes

<b>Time</b>	<b>Item</b>
<b>7:03pm</b>	Approve Jan Meeting Agenda
<b>7:03pm</b>	*Public Comment (General Public Comment) <ul style="list-style-type: none"> <li>• No Comments</li> </ul>
<b>7:04pm</b>	PTO Update <ul style="list-style-type: none"> <li>• Mario themed bingo night was a success</li> <li>• Friday will be Chicken Biscuits</li> <li>• Exhibition night on April 8<sup>th</sup></li> <li>• Dance on April 19<sup>th</sup></li> </ul>
<b>7:06pm</b>	Superintendent Report <ul style="list-style-type: none"> <li>• February Dashboard</li> <li>• CPF Scores reviewed: 100% financials, 100% academic, 92% Operations</li> <li>• Discussed uses of the facilities grant</li> </ul>
<b>8:04pm</b>	Finance Committee Report <ul style="list-style-type: none"> <li>• Review Financials</li> <li>• In the black for the current period but still a deficit for the year</li> <li>•</li> </ul>
<b>8:24pm</b>	Academics Committee <ul style="list-style-type: none"> <li>• Discussed new surveys being sent around – to be shared next month</li> <li>• Charter amendment is being reviewed around the PE requirements</li> <li>• May 10<sup>th</sup> is State of the School – 5:30PM</li> </ul>
<b>8:29pm</b>	Governance Committee Report <ul style="list-style-type: none"> <li>• SCSC training on April 17<sup>th</sup>, remember the virtual training by April 30<sup>th</sup></li> <li>• Moving Board meeting to May 20<sup>th</sup></li> </ul>
<b>8:33pm</b>	Development Committee Report <ul style="list-style-type: none"> <li>• Mix and Mingle on Friday at 8:00AM for business owners</li> </ul>
<b>8:37 pm</b>	Review of Action items
<b>N/A</b>	Executive Session – Not needed during this meeting
<b>8:32 pm</b>	Adjournment