



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting  
August 26th, 2024 | 7:00 PM

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- VISION - We believe the education process should be innovative, exciting, and a place where the status quo is not tolerated. We do this by creating a holistic community that prepares our students for success by giving them the freedom for self-directed learning, instilling critical thinking skills, developing an engaging and challenging learning environment, and enriching the whole child by focusing on our core virtues: Temperance, Justice, Prudence, and Fortitude.
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This meeting will be held in-person virtually via Google Meets. Participants may join the meeting via Google Meets or by phone:

- **Meeting URL:** <https://meet.google.com/bqq-agqb-dvn>
- **Dial-In Number:** +1 513-760-6678
- **Dial-In Meeting PIN:** 325 673 941#

\*Public comments may be emailed to [board@libertytechcharter.org](mailto:board@libertytechcharter.org) by 8:00 AM on the meeting date or submitted via the teleconference chat window during the allotted public comment sign-up time, 30 minutes prior to the meeting. Please reference our public comment policy on our website at [www.libertytechcharter.org/ltcs-board](http://www.libertytechcharter.org/ltcs-board).

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## Meeting Attendees

NAME	POSITION	PRESENT	ABSENT	TIME ARRIVED, IF LATE
Todd Levin	Board Chair	X		
Nathan Flint	Vice – Chair	X		
Robert Varghese	CFO/Treasurer	X		
Ashley Busby	Board Member	X		
Jeremy Tuck	Board Member	X		

Corey Milsap	Board Member	X		
Lloyd Crabtree	Board Member	X		
Eric Ochsner	Secretary	X		
Melissa King	Principal	X		
Akila Tuck	PTO Rep	X		
Dawn Golubeff	Staff Representative			
Jeffery Eller	Staff Representative	X		
Ashley Judy	Dean	X		
Julie Fowler	Guest			
Gina Tonnis	Dean	X		
Kristin Miller	Guest	X		
Ashley Palasz	Guest	X		

**Next Meeting:** September 23rd, 2024

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## Summary of Votes

- Call to order
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed :None
- Approval of June Meeting Minutes
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed: None
- Approval of August Meeting Agenda
  - Proposed By: Todd Levin
  - Second By: Nathan Flint
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed: None
- Approval of modified 4H field trip plan change from 3<sup>rd</sup> grade to 5<sup>th</sup> grade
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed: None

- Approval of annual school audit results
  - Proposed By: Robert Varghese
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed: None
- Approval of adjourning to executive session to discuss staff
  - Proposed By: Todd Levin
  - Second By: Eric Ochsner
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Lloyd Crabtree, Eric Ochsner
    - Opposed: None
- Adjournment
  - Proposed By: Todd Levin
  - Second By: Ashley Busby
    - In Favor: Todd Levin, Nathan Flint, Robert Varghese, Ashley Busby, Corey Milsap, Jeremy Tuck, Eric Ochsner
    - Opposed: None

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## Action Items - Previous

- Development – How can we integrate the greenhouses into the curriculum and what the dates are.
- Finance / Development – Look at insurance costs for buses and school field trips
- Ashley – Notify Llyod Crabtree about his board membership
  - Complete
- Ms. King – Get Lloyd Crabtree’s email setup.
  - Complete
- Todd – Notify Nathan about his role as Vice Chair
  - Complete
- Vimal – Notify Ms. King when it is time to shut down his email address
  - Completed
- Governance, Robert – Use of CFO / Treasurer
  - Completed

## Action Items – New

- Robert – sign and submit the accepted school annual audit report
- Eric – Resolve the payment issue for the policy manual with GSCA

- Eric – setup a meeting with the governance committee and GSCA

## Meeting Minutes

Time	Item
7:00pm	Record Attendance
7:03pm	Call the Meeting to Order
7:05pm	Approve June Meeting Minutes
7:05pm	Approve August Meeting Agenda
7:06pm	*Public Comment (General Public Comment) <ul style="list-style-type: none"> <li>• No comments</li> </ul>
7:07pm	PTO Update <ul style="list-style-type: none"> <li>• Bingo event was a success</li> <li>• Chicken biscuit event was hard with school canceled</li> <li>• Movie night at trilith on Friday</li> <li>• Sept 13 Starlight event</li> </ul>
7:09pm	Superintendent Report <ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• 4-H Field Trips Update</li> <li>• Middle School Update</li> <li>• Elementary School Update</li> </ul>
7:30pm	Finance Committee Report <ul style="list-style-type: none"> <li>• Review Monthly Financials</li> <li>• Recap of last Finance Comm Mtg</li> <li>• Annual Audit <ul style="list-style-type: none"> <li>○ Vote to approve results</li> </ul> </li> <li>• Review Financials</li> </ul>
7:50pm	Academics Committee <ul style="list-style-type: none"> <li>• Review of PBL training plans and survey results</li> </ul>
7:55pm	Governance Committee Report <ul style="list-style-type: none"> <li>• Update on new Policy Manual</li> <li>• Review of Charter modifications</li> </ul>
8:12pm	Development Committee Report <ul style="list-style-type: none"> <li>• Recap of last Dev Comm Mtg</li> <li>• Chic Fila Grant</li> <li>• Kubota Grant - rejected</li> </ul>

<b>Time</b>	<b>Item</b>
	<ul style="list-style-type: none"><li data-bbox="354 163 941 195">• Insurance and Fundraiser for STEAM Bus</li></ul>
<b>8:22pm</b>	Executive Session – Staff Discussion
<b>8:20 pm</b>	Review of Action items
<b>9:05 pm</b>	Adjournment