



# LTCS Governance Committee Agenda

May 19, 2022

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

Agenda Topic	Meeting Notes / Previous Sessions Comments
<b>Call To Order - 5:00pm</b>	Attending: Vimal Patel, Ashley Busby, Michelle Hamner
<b>Board Recruitment (ASHLEY)</b> <ul style="list-style-type: none"> <li>● Size of Board               <ul style="list-style-type: none"> <li>○ Goal = 12</li> <li>○ Current = 7</li> <li>○ Minimum = 7</li> </ul> </li> <li>● Candidates = 3</li> <li>● Priority Professions               <ul style="list-style-type: none"> <li>○ Finance (priority)</li> <li>○ Lawyer</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● <i>Local Events:</i> <ul style="list-style-type: none"> <li>○ <i>None planned</i></li> </ul> </li> <li>● <i>Utilize Exhibition night for Sub-Committees recruit in future</i> <ul style="list-style-type: none"> <li>○ <i>Will approach in 2022-23 SY</i></li> </ul> </li> <li>● <i>List exists candidates for Board ‘pool’ that may exist – loop back with SCSC Executive Director</i> <ul style="list-style-type: none"> <li>○ <i>Attorney &amp; Finance positions consulted out typically</i></li> </ul> </li> <li>● <i>Ashely to connect with Principal King on:</i> <ul style="list-style-type: none"> <li>○ <i>Get in on all communication via Digital Media</i></li> </ul> </li> <li>● <i>Review with Principal King if an portable sign (sandwich board) can placed around drop-off/pickup – words positioned around –“Do you know someone that is interested in Joining the board? --- reach out to...”</i></li> </ul>
<b>CPF Score (VIMAL)</b> <ul style="list-style-type: none"> <li>● Determine areas of measurement / deploy</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Finance: completed and rolled out</i></li> <li>● <i>Operations: Revamp/update previous operations checklist – taken feedback from last 2 years audits/adjust – review with Principal King and rollout. 5/18/22 provided and discussed documents to Principal King</i></li> <li>● <i>Academic: Academic committee discussed in Jan’22 meeting. Has on roadmap for deployment</i></li> </ul>
<b>2022-2023 Officers by July Board Meeting (VIMAL)</b>	<ul style="list-style-type: none"> <li>● <i>Identify next year board members, reach out to current positions to confirm interest/capture other board member interests</i></li> </ul>
<b>Board Activities Calendar (MICHELLE)</b>	<ul style="list-style-type: none"> <li>● <i>Need to develop a first draft and then have all committee’s add to it</i></li> </ul>
<b>Updating School Policies (MICHELLE)</b>	<ul style="list-style-type: none"> <li>● <i>Update recently voted policy. Find latest version and update</i></li> </ul>



<ul style="list-style-type: none"> <li>● Determined we will adjust policies as we feel are necessary vs revamping entire policy</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Discuss if any policies need review</i></li> </ul>
<p><b>Ongoing Tasks</b></p> <ul style="list-style-type: none"> <li>● Load missing agendas &amp; minutes from past</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Ensure attendance is tracked by updating and uploading meeting minutes</i></li> <li>● <i>Vimal to purge files relative to Governance to gauge effectiveness (Weebly access or credentials no longer work since Feb)</i></li> </ul>
<p><b>Subcommittee Progress / Long-Term Board Tasks</b></p> <ul style="list-style-type: none"> <li>● Initiate long-term building for school (VIMAL / ERIC)</li> <li>● Curriculum Adoption Policy – New Policy (TBD)</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Long-term building – Vimal / Eric W Near-term and long-term – reviewing lease terms / capturing long terms plans for school. Discussed HS class needs -- growth would require (teachers, students, specific class size) to be financially viable. Focused on short/long term plans. Discussed confirming if what we have currently at school enough or if purchasing school is an option for growth. <b>Align with Strategic Plan that is currently being developed.</b></i></li> <li>● <i>Curriculum Adoption Policy – <b>moved to Academic Committee discussion.</b> Will share with Governance by June for adoption prior to adding vote on July board meeting</i></li> </ul>
<p><b>Other Notes</b></p>	
<p><b>Meeting Adjourn - 6:00pm</b></p>	<p>5:31pm</p>

Next Meeting Scheduled for: June 2<sup>nd</sup> 5pm