



LOTTERY SUBMISSION FORM

About Liberty Tech:

Liberty Tech Charter School is committed to a rigorous, engaging and relevant learning environment based on Classical/STEM concepts combined with Aristotle's Four Virtues; together engineered to foster the acquisition of knowledge, virtue, and wisdom for our students. We are Mavericks, facing the future with the goal of changing the world!

Attendance Requirements

For the 2025-2026 academic year, Liberty Tech Charter School is open to all students in Kindergarten through Eighth Grade who reside inside the state of Georgia, subject to seat availability. Students entering Kindergarten must be age 5 by September 1, 2025; students entering First Grade must be age 6 by September 1, 2025.

Open Enrollment Key Dates, Hours & Deadlines:

OPEN ENROLLMENT (IN PERSON)

JAN. 6 – FEB. 28, 2025

Monday - Friday

12:00 until 3:00 pm

You may also email a PDF of the form to:

Ltcslottery2025@libertytechcharter.org

9:00 am Jan 6 24/7 through Feb 28 at 3:00 pm (by email)

**OPEN ENROLLMENT CLOSES FEB 28 @ 3:00PM!
NO EXCEPTIONS**

Completing a Submission

1. Please fill out the attached submission form in its entirety for each student, printing clearly. If we can not read it we can't notify you if you have a placement.

All submission packets must be delivered in person during open enrollment hours to:

Liberty Tech Charter School
119 Price Road, Brooks, GA 30205

Or via email, received during the open enrollment period to:

Ltcslottery2025@libertytechcharter.org

Lottery Priority Order

Priority Lottery Includes:

- Siblings of Current Students.
- Students of a member of the governing board
- Students of full-time LTCS employees

Open Enrollment Lottery Includes:

- Other students with completed submission packets during the Open Enrollment period. All students in the Open Enrollment have an equal chance of being selected through a random selection process.

Submissions Received after Open Enrollment will be added to the bottom of the 2025-2026 waitlist in order of being received.

Lottery Event Date:

Thursday, March 6, 2025 @ 5:00 PM

Both Priority and Open Enrollment Lotteries will occur. The Lottery will be live-streamed. Please visit our website www.libertytechcharter.org for information. The lottery may also be attended in person. Doors will open at 4.45 pm.

Admission Notification:

Liberty Tech Charter School will provide official notification by email to the families with admission offers week commencing March 10, 2025 and continue as further places become available. Liberty Tech will not be held responsible for failure to check your email or junk folder.

Registration Acceptance:

Families have 3 days from the offer date to email their intent to register. All required registration documentation listed in the offer letter must be submitted on or prior to the specified date in the offer email to avoid the offer being voided.



2025-2026 Family Lottery Check List

Open Enrollment Dates:

Open Enrollment for the 2025-2026 school year will be January 6 - February 14, 2024. The deadline for completed submission packets is **3:00 pm on Friday, February 28**. Submission packets will be accepted during the following hours:

JAN. 6 – FEB. 28, 2025

In Person:

Monday - Friday

12:00 until 3:00 pm

(strictly no applications will be taken unless in this time frame - NO EXCEPTIONS)

Via e-mail to:

Ltcslottery2025@libertytechcharter.org

(24/7 from Jan 6 at 9:00 am to Feb 28 at 3:00 pm)

OPEN ENROLLMENT CLOSES FEBRUARY 28 at 3:00 pm!

To Complete Your Submission Packet:

Submission packets must include the attached form to be considered complete. Only fully completed submission packets will be accepted and assigned a lottery number. Please make sure that the form is filled out clearly and legibly. No submissions will be accepted after 3:00 pm, February 28, even if a previous incomplete submission was attempted.

If you do not receive a lottery number within 24 hours (Friday, Saturday and Sunday - will be received on Monday) please contact Julie Herbert on 770-461-0005. Liberty Tech is not responsible for returning or notifying you of incomplete forms. **It is your responsibility to call Julie Herbert to understand why you had not received a lottery number.**

Completed Packets Must Include For Each Student applying:

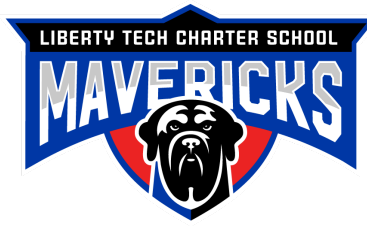
- Student Submission For Lottery Form, completed in its entirety. Page 1 and 2.
- Signed Commitment to Excellence Form Page 2. Retain page 3 for reference.

Please submit your completed packet in person to

Julie Herbert, Registrar
Liberty Tech Charter School
119 Price Road
Brooks, GA 30205

Or a PDF via e-mail to:

Ltcslottery2025@libertytechcharter.org
submissions emailed directly to Julie Herbert will not be accepted.



For Office Use Only:

Lottery Number	2025-2026 Grade
Date Submitted	Staff Initials

2025-2026 Student Submission for Lottery

Student Info:

_____ Last Name	_____ First Name	_____ Middle Name
_____ Name Student Goes By / Nickname	_____ Date of Birth (MM/DD/YY)	_____ Gender (M/F)
_____ Social Security Number (voluntary)	_____ State/Country of Birth	
_____ Grade for 2025-2026 School Year		

Student Residence:

Parent/Guardian Address (if different):

_____ Street Address	_____ Street Address
_____ City, State, Zip	_____ City, State, Zip
_____ County	_____ Name of Parent/Guardian at this address
Student lives with: ___ Parents ___ Mother ___ Father ___ Legal Guardian	

Parent/Guardian 1: (Write legibly - if we can't read it we can't contact you).

_____ Parent/Guardian Name	_____ Preferred Phone #	_____ Circle: Cell Work Home
_____ Preferred Email: PRINT LEGIBLY	_____ Secondary Phone #	_____ Circle: Cell Work Home
_____ Occupation:	_____ Employer:	

Parent/Guardian 2:

_____ Parent/Guardian Name	_____ Preferred Phone #	_____ Circle: Cell Work Home
_____ Preferred Email: PRINT LEGIBLY	_____ Secondary Phone #	_____ Circle: Cell Work Home
_____ Occupation:	_____ Employer:	

Additional Household Children: (Please include any additional children applying for the lottery. **A separate submission must be completed for all students applying**).

Name:	Grade for 2025-2026:	Applying for LTCS Lottery?
		Yes / No
		Yes / No
		Yes / No

Lottery Data:

(Please check if applicable)

- Sibling of current student
- Child of full-time LTCS Faculty or Staff
- Child of LTCS School Board Member

Name of Student, Staff or Board Member

Educational Partnership Agreement

Liberty Tech Charter School’s core virtues are Temperance, Prudence, Justice, and Fortitude. LTCS is committed to forming a mutually supportive relationship between students’ families, the school, and the community. For this reason, students and their families are expected to contribute to the success of the school. If you would like for your child to be part of this learning community, please indicate your willingness to enter this educational partnership by reading and signing the following.

As a parent/guardian, I understand that I am the person most responsible for my child’s education and development. I choose for my child to attend Liberty Tech Charter School. I know I have other public school options, but I feel the mission, vision, and values of Liberty Tech, coupled with a high level of parental involvement, best meet the needs of my child and family. I will partner with Liberty Tech Charter School, my child, and the school community to promote my child’s personal development and academic achievement. I will model respect, responsibility, and cooperation for my child in fulfilling the responsibilities listed in the attached Commitment to Excellence.

Parent/Guardian Signature Date

Parent/Guardian Signature Date

Please return this completed submission form to:

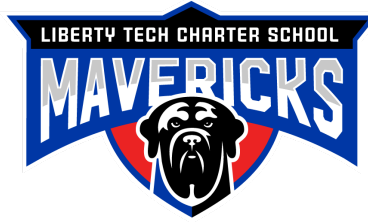
Julie Herbert, Registrar
Liberty Tech Charter School
119 Price Rd
Brooks, GA

or via email to:

ltcslottery2025@Libertytechcharter.org

**Lottery deadline:
Friday, February 28, 2025
3:00pm.**

NO LATE SUBMISSIONS WILL BE ACCEPTED



Parent's Commitment to Excellence **(Please retain as a reference)**

I fully commit to Liberty Tech Charter School by upholding the four cardinal virtues of our program as outlined below:

Prudence – I will exercise good judgment, being careful and wise in my approach to my work.

- I will encourage my child to respect all members of our school community.
- I will not complain about things; instead I will be solutions oriented and give constructive feedback in order to help find solutions to improve the school.

Temperance – I will execute self-control and self-restraint, making sure that I am respectful to those around me.

- I will act in a professional manner when speaking with all people in our school community: staff members, fellow parents, and students.
- I will model respectful behavior for my child by lifting up others and using words that are appropriate and respectful at all times.
- I will be nice and bring a positive attitude. I will encourage my child to treat others with respect.
- I will encourage my child to lift up, encourage, and celebrate the achievements of others.
- I will encourage my child to take responsibility for his or her actions.
- I will ensure that my child is present, on time, and prepared for school each day.
- I will leave spaces cleaner than I found them and teach my child to do the same.

Justice – I will commit to being just and fair, and conform to moral rightness in action and attitude.

- I will encourage my child to be truthful and honest at all times and will support the school in holding him/her accountable if this is not the case.
- I will review the compact agreement with my child and encourage him/her to follow it at all times. I will support the school in holding him/her accountable if this is not the case.

Fortitude – I will execute mental and emotional strength when faced with adversity.

- I will never give up in supporting my child's education.
- I will help my child to take advantage of every moment to learn something new, constantly looking for ways to challenge them academically and behaviorally.
- I will do my best to keep a consistent message and support the decisions of the school, even when it gets hard.
- I will work with my child in the best way I know how, and I will do whatever it takes to help him/her learn, including checking homework every night and reading and signing all the necessary paperwork that comes home.
- I will encourage my child to participate in school activities and will do my part to make Liberty Tech a fun place to learn.

***Liberty Tech Charter School is committed to our students' success utilizing our educational partnership.
We thank you for upholding and modeling these commitments.***